

Town of Manchester
February 13, 2018

The Mayor and Council of the Town of Manchester met on the above date. Those present were Mayor Warner, Melinda Smith, Vince Pacelli, Debbie Howe, Dale Wilder, Steve Miller, Chief Hess, Kelly Baldwin, Michelle Wilder and Olivia Garey.

The Pledge of Allegiance was recited.

Ms. Smith made a motion to approve the January 9, 2018 minutes as printed. Mr. Wilder seconded the motion. The motion passed unanimously.

Mr. Pacelli made a motion to receive the December 2017 Treasurer's Report as submitted. Ms. Smith seconded the motion. The motion passed unanimously.

Mr. Wilder made a motion to receive the January 2018 Check Register as submitted. Ms. Howe seconded the motion. The motion passed unanimously.

Mayor Warner announced offices will be closed on Monday, February 19, 2018 in observance of Presidents' Day. Brush pick-up will be on April 17th and Bulk trash pick-up will be on April 18th. Yard waste pick-up begins on Friday, April 6th and will continue through November. The deadline for the Charlotte B. Collett Memorial Scholarship is May 1st. Bill Skinner and Korin Watson were sworn in as board members of the Parks Foundation. Bob Graham was sworn in as a member of the Planning & Zoning Commission.

Mr. Miller gave the monthly Town Administration and Public Works report. Representatives from Sheetz will submit their concept plan at the next P&Z meeting. The Historic Center is 65% complete. The Immanuel Lutheran Church Cemetery Board is trying to clean up some deed work and needs the Town of Manchester to sign a quick claim deed along with a resolution. More information will be available at the March Council meeting. There will be a Sustainability Community meeting on February 21, 2018 at 10am. The business expo will be on March 10, 2018. Mr. Miller commended the Public Works employees for their tireless work during this winter season. We are in a moderate drought per MDE. Will White joined the Public Works department. Mr. Miller congratulated Ben Smith for passing his Waste Water Operator exam.

Ms. Wilder updated the Mayor and Council on the work she is doing with Carroll County Downtowns which includes - working on a short video with CMC to promote Main Street businesses, providing Carroll County Tourism with updated website addresses for local businesses, and developing a work plan for the annual MML convention. The rental housing license renewals have been mailed to 95 landlords for a total of 175 units. Manchester Farms 7 has pulled all of their permits. Number One North has signed a Public Works Agreement to start construction at their new location on Main Street. Staff has begun revising the current annexation procedures.

Staff has evaluated the 2005 Chevy Impala and suggested to sell it for scrap due to its condition. Mr. Wilder made a motion to scrap the vehicle. Ms. Smith seconded the motion. The motion passed unanimously.

Bids were received for the installation of electric service to the pavilion and observatory at Charlotte's Quest Nature Center. Mr. Wilder made a motion to approve the bid from K&C Enterprises in the amount of \$4,460. Mr. Pacelli seconded the motion. The motion passed unanimously.

Chief Hess gave the monthly police report. There were 107 calls for service in January with 7 people criminally charged. Chief Hess reported that Manchester had the lowest crime in the County. Traffic hot spots and enforcement continues on Main Street and Hallie Avenue.

Ms. Barbara Bundy inquired about the need for Manchester Fire Company to have such loud fire alarm since technology has changed the way in which volunteers receive the emergency calls. Mr. Miller explained that although many volunteers get alarms electronically, there is still a need in this area to have the audible siren to alert responders.

Council members gave committee reports.

Mr. Wilder made a motion to adjourn. Ms. Smith seconded the motion. The motion passed unanimously. The meeting adjourned at 8:12pm. Respectfully submitted, Kelly J. Baldwin