

Town of Manchester
December 9, 2014

The Mayor and Council of the Town of Manchester met on the above date. Those present were Mayor Warner, Melinda Smith, Tammy Black, Vince Pacelli, Debbie Howe, Dale Wilder, Steve Miller, Chief Hess, Kelly Baldwin, Natalie Singer and Patty Garner.

Mr. Wilder made a motion to approve the November 12, 2014 minutes. Ms. Black seconded the motion. The motion passed unanimously.

Ms. Smith made a motion to receive the November 2014 Check Register. Mr. Pacelli seconded the motion. The motion passed unanimously.

Mayor Warner praised those involved with organizing the Black Friday event this year. Citizens were reminded that tree pickup will be Thursday, January 8, 2014.

Mr. Miller gave the monthly Town Administration and Public Works report. The Sheetz project is moving forward. Construction drawings continue for the new Town Hall / Police Station. The Town is moving ahead with plans for inclusive playground equipment which was funded by Program Open Space money. Mr. Miller thanked everyone involved with the Black Friday event this year. The Mayor and Council were asked to review the vacation policy for Town employees. Staff is working on stocking road salt but there is a shortage throughout most of Maryland.

Chief Hess read the monthly police report. There were 62 calls for service last month. Traffic enforcement has continued on Hallie Avenue.

Commissioner Steve Wantz addressed the Mayor and Council about his upcoming term in office. Commissioner Wantz has established a new initiative - present, discuss and decide when it comes to matters before the Board of Carroll County Commissioners.

Mr. Bill Early, a representative from the independent auditor's firm, CliftonLarsenAllen, presented an overview of the FY14 Audited Financial Statements. An "unqualified opinion" was issued which means it was a clean audit.

Representatives from the Community Media Center (CMC) approached the Mayor and Council to discuss the pending franchise negotiations between the County and Comcast. The CMC gets their funding through the franchise agreement and they would like to see an upgrade to the facility as well as a technical review during the duration of the contract. Ms. Smith acknowledged that no decision has been made to date but the representatives from the local governments were aware of the CMC requests.

The Town received trash collection bids from Ecology Services, Hughes Trash Service and J&J Trash. Each was asked for pricing on three (3) and five (5) year contracts with weekly yard waste pickup as an option. Mr. Pacelli made a motion to approve the 5 year bid from Hughes Trash Services. Ms. Howe seconded the motion. The motion passed unanimously.

Guy Garey thanked the Town for all of their help with preparations for Black Friday.

Council members gave committee reports.

Ms. Smith made a motion to adjourn the meeting. Ms. Black seconded the motion. The motion passed unanimously. The meeting adjourned at 8:33pm.

Respectfully submitted, Kelly J. Baldwin