



Mayor:

Ryan Warner

Council Members:

Daniel Riley
 Todd Benner
 Doug Myers
 Tammy Black
 Vince Pacelli

Town Administrator:

Steve Miller

Town Office:

Kelly Baldwin, Director
 Michelle Wilder
 Laurie Miller
 Tracy Brooks

Department of Public Works:

Don Nott, Director
 Raymond Wike
 Randy Baer
 David Brown
 Ken Black
 Delbert Green
 Gary Eppley
 Bill Black
 Tedd Reed
 Paul Freeland
 Harry Hancock
 Milton Herman
 Bud Dell

Waste Water Treatment Plant:

410-239-7900

Maintenance Shop:

410-374-6097

Police Department:

Steve Goetz, Sgt.
 Chris Seletzky, Pfc.
 Jeffrey Kazmaier, Pfc.
 Ronald Garner, Pfc.
 Zeb Rohrbach, Pfc.
 Cara Drennen

Oaknotes

“STOP AND TAKE A LOOK AROUND”

In my opinion, the best time of the year is quickly getting closer: the holiday season! You know the memories: turkey, football, decorations, cutting the tree, gifts, and of course being with family.

Of all the events that take place in Manchester, the one that always captures a memory is the Manchester Area Merchants Association (MAMA) sponsored Black Friday Open House.

For our new residents who may not be familiar with this event, every year the Friday after Thanksgiving, the merchants and non-profit groups in Manchester open their doors and invite the community to visit.

From one end of Town to the other you will find plenty to do. You could start out with dinner from one of the local restaurants, go to town Hall for the Tree Lighting Ceremony, reminisce over pictures in the Town Historical Center, walk across the street to Trinity Church for the Lighting of the Creche, stop by the Fire Department, hop on the bus or the hay wagon, visit the Fire Department Activities Building where many vendors are set up, and of course get ready for a special visit from the man in red who will make his yearly appearance.

Everyone, please stop and take a look around. You will no doubt capture a holiday memory!

This year the event will be Friday, November 23rd, 2012.

Should you have any questions, please contact any MAMA member or go to www.manchesterareamerchantsassoc.org.

Sincerely,
 Steven L. Miller
 Your Town Administrator

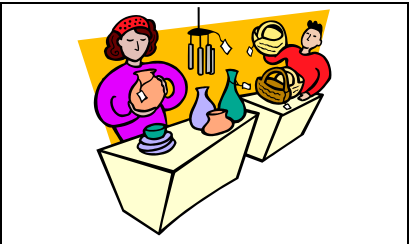
OAKNOTES has gone *GREEN!!* If you know of someone who does not possess a computer, please have them call the Town Office to request a paper copy.

Resident Info



Water Bill Due Dates:
January 30th
April 30th
July 30th
October 30th

*PLEASE KEEP THE
AREA AROUND
YOUR WATER
METER TOUCHPAD
CLEAR OF SHRUBS,
VEGETATION &
SNOW SO THAT
TOWN PERSONNEL
CAN ACCURATELY
READ YOUR METER.*



St. Bartholomew Catholic Church Christmas Fest
November 17th 8 – 3pm
November 18th 8 – 1pm

Manchester Activities Building

Crafts, religious articles, silent auction, raffles, 50/50, jewelry, games and much, much more.



UNLICENSED VEHICLES

In accordance with Ordinance 233-1 it is unlawful to keep any motor vehicle without registration plates or expired tags on any property within the Town unless it is enclosed in a garage or other building.



FENCE INFO!

All fences must be approved for type, location & height by the Town **before** installation. Please bring a copy of your plat to the Town Hall to receive a zoning certificate. No chain link fences.

The brush dump site located on Water Street is open to Manchester residents only! Hours of operation are Mondays from 9am – 3pm.

Important Info

Construction of all **decks, pools & sheds** require a building permit issued by Carroll County Permits. The County will then submit to the Town of Manchester.

Dwellings, lots, and yards with **trash, debris, and high grass** are violations of the Town Code. Violation of this ordinance is \$50 for the first offense and \$100.00 for each repeat offense.

Filling of **pools** and **watering of lawns** is **prohibited** with town water sources. Outside vendors must be used. Violation of this ordinance is \$100 for first offense and \$200 for each repeat offense.

DON'T BE A TARGET FOR THIEVES

LOCK YOUR VEHICLES

HISTORICAL CENTER

Open the first Sunday of each month from 1:00pm – 3:00pm. Come check out the wonderful history of our Town.

New Number!!

If you should experience a water or sewer emergency, please call our new **Emergency Number: 410-861-3130**



LEAF PICK UP

Leaf pick will begin on October 29th. This service will run every Monday through December 3rd (or until all leaves are picked up). **DO NOT BAG.** Only leaves at the curb/street line will be picked up.



TRICK OR TREAT TIME!!

**OCTOBER 31ST
6:30PM -8:30PM**

Turn on your porch light if you wish to participate!



Help make everyone's outdoor experience pleasurable. Remember to pick up after your dog as you take walks around town. Remember that animals running at large **include cats** as well as dogs. Any owner found in violation will be fined \$50.



**BLACK FRIDAY
NOVEMBER 23RD
6PM – 9PM**

Kick off the holiday season by walking Main Street and visiting our local businesses on this very festive night! It all begins with the tree lighting at 6pm in the front of Town Hall. Make sure to see the live nativity at Trinity Church and take a hay ride through town. There is so much to see and do – who knows – you may even catch a glimpse of Ole Saint Nick himself!!!

OAKNOTES is going GREEN! Paper copies will be available at the Town Office by request.

SNOW INFO

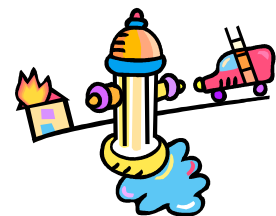
Please remember that **ALL** Town streets are snow emergency routes. When the Snow Emergency Plan is in effect, parking is prohibited. **VIOLATORS WILL BE FINED!** The penalty for parking on snow emergency routes is **\$75.00**.

ALL SIDEWALKS are required to be cleared of snow & ice within 10 hours after the snow has stopped falling. If the snow falls overnight, you have until 6pm that evening.

If you live in an development with a use-and-common driveway, the Town is **NOT RESPONSIBLE** for plowing.

CHRISTMAS TREE PICK UP INFO!!

Thursday, JANUARY 10, 2013.
THERE WILL ONLY BE ONE PICK-UP DAY.



Please keep fire hydrants free of snow this winter. This will help our fire fighters locate your hydrants during an emergency!

Community News



Don't forget to update your dogs license! **New tags start January 2013.** Call Town Hall to see if we have them. 239-3200.

Bring your pets current rabies papers and proof that your pet has been altered into the Town Hall for updated tags. **A \$10 late fee will be charged after March 1, 2013.**



***DON'T FORGET TO
TURN YOUR CLOCK
BACK NOVEMBER 4TH!***

TOWN HALL INFO

**3208 YORK STREET
PO BOX 830
MANCHESTER 21102
410.239.3200**

M – F 8am – 4:30pm
(Closed 12:30pm – 1:30pm daily)

MANCHESTER HISTORICAL CENTER

The Manchester Historical Center will be open the first Sunday of each month, weather permitting (August 5th, September 2nd, October 7th, November 4th and December 2nd). We are open 1 – 3pm.

We have a School Room, Clothing Room, a Memorial Room, a Bicentennial room and a Historical Room.

In addition to historical information on Manchester, those looking for family histories may wish to visit the center and look over items that are available. We are always looking to add family histories to our inventory and would welcome additions for sharing and filing.

In the center you can view Ethel Markle's scrap books, many yearbooks for former classes of Manchester School. The walls are lined with pictures of the Town of Manchester as it looked in years gone by.

There are many articles and pictures that need to be identified and we would encourage our residents to stop by and help identify some of the people!

For individuals or groups interested in visiting the center on other days, call 410-374-9212.

NUMBERS TO KNOW

Animal Control (Humane Society) 410-848-4810
Carroll County Health Dept. 410-876-2152

Carroll County Office Building 410-386-2400

Charlotte's Quest Nature Center 410-374-3395

Comcast 410-861-4989

Director of Public Works 410-239-1482

Ebb Valley Elementary School 410-386-1550

Firemen's Activities Building 410-374-4259

Hughes Trash Removal 410-374-6467

Lineboro/Manchester Lions Pool 410-374-2570

Maintenance Shop 410-374-6097

Manchester Elementary School 410-751-3410

Manchester Fire Department 410-239-2286

Manchester Police 410-239-6900

Manchester Town Office 410-239-3200

Manchester Valley High School 410-386-1673

Maryland State Police 410-386-3000

North Carroll High School 410-751-3450

North Carroll Middle School 410-751-3440

Sewer Treatment Plant 410-239-7900

Water/Sewer Emergency 410-861-3130

(After Hours Number)

“GETTING THE WORD OUT”

During the public hearing on the FY’12 Budget, residents raised concerns about the access to information regarding dates and times of town meetings. In order to get the word out as efficiently and economically, we use several avenues including our website, cable television channel 23 and our Town sign located in front of Town Hall. On occasion, the local newspapers will advertise town meetings for all eight Carroll municipalities. By Maryland law, all public hearings must be advertised and all meetings are open to the public unless there is a closed meeting to discuss matters such as personnel issues, land acquisition or to obtain legal advice.

The Mayor and Town Council convene on the 2nd Tuesday of each month and reserve the 4th Wednesday if a second meeting is needed. The Planning and Zoning Commission convenes on the 3rd Tuesday of the month and the Board of Zoning Appeals convenes on an as-needed basis. If you have any question when a meeting is scheduled, please feel free to contact Town Hall at 410.239.3200 and staff will assist you.

Sincerely,
Steven L. Miller
Your Town Administrator

Hydrants

The Town Public Works Department will be flushing hydrants on October 30th. You may experience cloudy water or air in your pipes. Please run your faucet until your water runs clear.

Trash

The Northern Landfill lists the following as holidays that they will be closed:

January 1st
Memorial Day
July 4th
Labor Day
Thanksgiving Day
Christmas Day

It is when these days fall on a Monday that our trash pick-up will be pushed back one day.

You can find the Landfill site at:
ccgovernment.carr.org

Calendar

October

- 8 Office Closed - Holiday
- 9 Council Meeting
- 16 Planning & Zoning
- 29 Leaf Pick-Up Begins

November

- 12 Office Closed - Holiday
- 13 Council Meeting
- 20 Planning & Zoning
- 22 Office Closed - Holiday
- 23 Office Closed – Holiday
- 23 Black Friday !!

December

- 11 Council Meeting
- 18 Planning & Zoning
- 24 Office Closed - Holiday
- 25 Office Closed - Holiday

January

- 1 Office Closed - Holiday
- 8 Council Meeting
- 15 Planning & Zoning
- 21 Office Closed - Holiday

February

- 12 Council Meeting
- 18 Office Closed - Holiday
- 19 Planning & Zoning

March

- 12 Council Meeting
- 19 Planning & Zoning
- 29 Office Closed - Holiday

All meetings begin at 7:30pm

