

Town of Manchester
February 11, 2020

The Mayor and Council of the Town of Manchester met on the above date. Those present were Mayor Warner, Jenn Miller, Vince Pacelli, Debbie Howe, Dale Wilder, Trent Longest, Steve Miller, Chief Hess, Rodney Kuhns and Kelly Baldwin.

The Pledge of Allegiance was recited.

Ms. Miller made a motion to approve the January 14, 2020 minutes as printed. Mr. Wilder seconded the motion. The motion passed unanimously.

Ms. Howe made a motion to receive January 2020 Check Register as submitted. Mr. Pacelli seconded the motion. The motion passed unanimously.

Mayor Warner gave the Mayor's report. Chris D'Amario was sworn in as a member of the Board of Zoning Appeals. Yard waste pickup will start Friday, April 3rd. Brush pickup will be Tuesday, April 14th and bulk trash will be Wednesday, April 15th. Applications for Charlotte B. Collett Memorial Scholarship are due May 1st. Last year's Scholarship Committee agreed to serve again this year.

Mr. Miller mentioned that the package goods store should be open by end of March. The Whispering Valley storm water management retro fit project has started. Code enforcement continues. Trout Unlimited will start enhancing the area of Big Pipe Creek located at the old skate park on Route 27. Mr. Miller mentioned that both trash and recycling tonnage has decreased. Special thanks to Officer Eric Almenas for conducting a CPR certification class for 16 employees. Congratulations to Caleb Matthews for passing his Water 3 Operator test. The 4th annual Business Expo will be held on Saturday, March 14th at MVHS from 9am-2pm. The wind storm on February 7th knocked trees down which caused electric shut off to water stations; however, they are up and running. Due to 7 trees falling in Christmas Tree Park, staff closed the park to the public until everything is cleaned up.

Chief Hess read his monthly police report. There were 137 calls for service in January with 4 criminally charged. Traffic enforcement has increased over the past year with 2500+ citations/warnings being issued in 2019.

Mr. Kuhns gave the monthly Public Works report. A bi-monthly safety training on blood borne pathogens was held on January 29th. Staff has begun work on the FY21 Budget. Water meter/MXU radio read project continues.

Bids were received to repair 15 storm drains throughout Town. Ms. Miller made a motion to approve the bid from Stambaugh's Inc. in the amount of \$36,252. Ms. Howe seconded the motion. The motion passed unanimously.

Mr. Pacelli made a motion to approve Ordinance No. 243 relating to the Manchester Assent Ordinance to Baltimore Gas and Electric (BGE) for their gas line transmission. Ms. Howe seconded the motion. The motion passed unanimously.

Town Attorney, Tom McCarron, confirmed that the proposed Lippy Property Annexation met legal requirements. Mr. McCarron stated that Town staff would prepare an annexation plan and have the Mayor and Council approve the plan. Mayor Warner introduced Annexation Resolution No. 39-20 relating to the Lippy Property and referred it to the Manchester Planning & Zoning Commission.

Theresa Bethune, owner of Freedom Wireless requested permission for Comcast to run fiber optics to the Manchester Baptist Church Road water tower and Ms. Miller made a motion to allow the request. Mr. Wilder seconded the motion. The motion passed unanimously.

Mr. Miller updated the Mayor and Council on the status of the Preliminary Engineering Report (PER) relating to the WWTP ENR Upgrade and Optional Expansion project. This report

would provide options for the Town to consider for the future of the WWTP. Mr. Pacelli made a motion to authorize the Town Administrator to move forward and execute the agreement with CDM Smith in the amount of \$105,575. Ms. Miller seconded the motion. The motion passed unanimously.

Bids were received to upgrade the lights on the “D” Field at Christmas Tree Park with the lowest being from Musco for \$310,700. The Town has \$85,000 in Community Parks & Playground grant money and is applying for an additional \$130,317 in Program Open Space Grants. There is \$300,000 in FY20 Budget. Ms. Baldwin suggests the Town forward fund the project and seek reimbursement from future POS grants. Discussion followed as to the amount of money the North Carroll Rec Council would contribute since they have priority use of the fields. Mayor Warner will setup a meeting with representatives from NCRC to discuss this.

Mr. Dale Fantone of Monroe Street approached the Mayor and Council about vehicles not obeying the stop signs along Long Lane as well as exceeding the speed limit. He described this as a bypass from Beaver Street to York Street. Discussion followed. Chief Hess will instruct staff to monitor the traffic.

Council members gave committee reports.

Ms. Miller made a motion to adjourn the general session. Ms. Howe seconded the motion. The motion passed unanimously. The meeting adjourned at 8:36pm.

Respectfully submitted, Kelly J. Baldwin