

Town of Manchester
March 12, 2019

The Mayor and Council of the Town of Manchester met on the above date. Those present were Mayor Warner, Jenn Miller, Vince Pacelli, Dale Wilder, Steve Miller, Chief Hess, Kelly Baldwin, Rodney Kuhns and Trent Longest.

The Pledge of Allegiance was recited.

Mr. Wilder made a motion to approve the January 23, 2019 minutes as printed. Mr. Pacelli seconded the motion. The motion passed unanimously.

Ms. Miller made a motion to approve the February 12, 2019 minutes as printed. Mr. Pacelli seconded the motion. The motion passed unanimously.

Mr. Pacelli made a motion to receive the January 2019 Treasurer's Report as submitted. Ms. Miller seconded the motion. The motion passed unanimously. Mr. Wilder made a motion to receive the February 2019 Check Register as submitted. Ms. Miller seconded the motion. The motion passed unanimously.

Mayor Warner announced that there will be a special limb pickup due to the harsh winter on March 26th and then the normal bi-annual brush pickup on April 16th and bulk pickup on April 17th. Hughes Trash will start collecting yard waste on Fridays starting April 5th and go through November. The deadline to run for office is Monday, April 1st. The election is for 1 (one) Mayor and 2 (two) Council positions.

Marvin Kaltrider sent his annual request for a permit to spray chemicals on rented property located within Manchester. Ms. Miller made a motion to accept his request. Mr. Pacelli seconded the motion. The motion passed unanimously.

Ms. Miller made a motion to approve Mayor Warner's recommendation to appoint Carol Miller to the Board of Supervisors of Elections. Ms. Wilder seconded the motion. The motion passed unanimously. Ms. Miller will serve the remainder of Ms. LaMotte's term. Carol Miller was sworn in as a member of the Board of Supervisors of Elections.

Mr. Miller gave the monthly Town Administration report. The Mayor and Council were copied on the correspondence to District 7 Engineer John Concannon regarding the Route 27 and Route 30 Project. The Sheetz re-build project is underway. Staff is working with the owner of the new liquor store regarding changes to the architecture. Code enforcement continues. Staff members met with representatives from MDE regarding the possibility of upgrading the WWTP. Staff is also looking into the direct billing landlords only. The third annual Business Expo will be held on Saturday, March 16th at MVHS from 9am-2pm.

Rodney Kuhns gave the monthly Public Works report. There were 7 water leaks (2 public, 5 private) in February. Staff installed 50 new water meters this year as part of the water meter replacement project. Mr. Kuhns has prepared a draft Request for Qualifications (RFQ) for design engineer selection for the potential upgrade to the WWTP.

Chief Hess gave the monthly police report. There were 69 calls for service in February with 8 criminally charged. There were 95 traffic stops with enforcement focusing on York Street, Main Street, Hallie Avenue and Charmil Drive. Mayor Warner questioned if the two \$20,000 thefts were separate and Chief Hess stated that they were separate.

Darcy & Eric Hott, representatives of Tree of Friends Foundation (TOFF), inquired about their offer to rent the old Police Department building for their non-profit organization since their current lease is up in June 2019. Mayor Warner suggested having a separate meeting to discuss leasing options. The meeting will take place Monday, March 18, 2019 at 6:30pm at the Town Hall.

Mr. Tom Smith approached the Mayor and Council regarding an incident he and his wife had with the Manchester Police Department like he did at the October 2018 Town Council meeting. Mr. Smith stated that the Manchester Police Department has had the most complaints

filed against them in Carroll County. Chief Hess was not aware of this but assured Mr. Smith he would look into this claim. Chief Hess offered to have other agencies conduct an independent investigation rather than the MPD. Mayor Warner suggested Mr. Smith contact the Maryland State Police for further investigation. Mr. Smith would like an apology from the Mayor and Council as well as the MPD.

Gordon Covington stated that he received the letter denying his request to lease the old skate park off of Route 27 for the purpose of establishing a firewood stockpile and distribution site. Mayor Warner mentioned the hurdles dealing with State Highway Administration and the issues with ingress and egress from the site. Mayor Warner mentioned that it was not a high probability to lease the land and suggested Mr. Covington look at other possibilities.

Council members gave committee reports.

Ms. Miller made a motion to adjourn. Mr. Pacelli seconded the motion. The motion passed unanimously. The meeting adjourned at 8:39pm.

Respectfully submitted, Kelly J. Baldwin