

The Mayor and Council of the Town of Manchester met in person on the above date. Those in attendance were Mayor Smith, Ryan Nazelrod, Debbie Howe, Jenn Miller, Vince Pacelli, Chris Cuneo, Matt Leister, Chief Hess and Kelly Baldwin.

7pm PUBLIC HEARING ON ORD. 263 SALE OF MUNICIPAL PARKING LOT

Ms. Miller made a motion to close the regular meeting and open the public hearing on Ordinance No. 263 relating to the sale of the municipal parking lot behind Spargo's. Ms. Howe seconded the motion. The motion passed unanimously. There were no comments from the public. Ms. Miller made a motion to close the public hearing and go into a regular meeting. Mr. Pacelli seconded the motion. The motion passed unanimously.

The Pledge of Allegiance was recited.

Mr. Cuneo made a motion to approve February 18, 2025, minutes as printed. Mr. Nazelrod seconded the motion. The motion passed unanimously. Ms. Miller made a motion to approve March 11, 2025, minutes as printed. Mr. Pacelli seconded the motion. The motion passed unanimously. Mr. Nazelrod made a motion to receive the February 2025 Treasurer's Report. Ms. Howe seconded the motion. The motion passed unanimously. Ms. Howe made a motion to receive the March 2025 Check Register. Mr. Cuneo seconded the motion. The motion passed unanimously.

Mayor Smith read the monthly Mayor's Report. Hydrants will be flushed April 23rd and 24th. Applications are available either online or at the Town Office for 2 scholarships – Charlotte B. Collett Memorial Scholarship and the Carroll County Chapter of the MML Scholarship. Hughes Trash will start collecting yard waste on Wednesday, April 9th and will continue through December 17th. There are 3 Council positions up for election to be held on Tuesday, May 20, 2025. Bulk trash pickup is April 16th and brush pick up by Town staff will be Thursday, April 24th. Paint cans need to be completely dried with either cat litter or shredded paper before it can be put in the trash cans. Residents are reminded that dogs must be kept on leash, cord or chain when not on premises of the owner.

Mr. Leister gave the monthly Town Administrator and Public Works report. Mr. Leister has reviewed the WWTP ENR Upgrade Design project that is 60% complete. The 90% completion is due April 26th. We received 2 PFAS Engineering proposals and MDE is reviewing them. Staff met with representatives from Charlotte's Quest Nature Center to discuss upcoming projects. The Watershed Action Plan Grant has been approved by NFWF.

Several companies submitted PFAS design services. Mr. Pacelli made a motion to approve the bid from GMB for \$437,366.20 contingent on the approval by MDE. Ms. Howe seconded the motion. The motion passed unanimously.

Ms. Miller made a motion to approve the Watershed Action Plan project funded by NFWF for \$55,000 to Hanover Land Design to assist the Town with overseeing the grant in the amount of \$45,000. Mr. Cuneo seconded the motion. The motion passed unanimously.

Ms. Miller made a motion to approve the Watershed Action Plan project funded by NFWF for \$55,000 to Hanover Land Design to assist the Town with overseeing the grant in the amount of \$45,000. Mr. Cuneo seconded the motion. The motion passed unanimously.

Mr. Cuneo made a motion to approve the purchase of an additional 10 Guterman leak detectors from Exeter Supply for \$16,255. Ms. Miller seconded the motion. The motion passed unanimously.

Chief Hess read his monthly Police Report. There were 174 calls for service in March 2025 with 2 Part One crimes. Kat Yox was hired as a new police officer.

Ms. Miller made a motion to approve Ordinance No. 263 regarding the sale of the municipal parking lot to Mr. Randhawa for \$25,000. Ms. Howe seconded the motion. The motion passed unanimously.

Mayor Smith introduced Ordinance No. 264 relating to the FY26 General Fund Budget maintaining the current tax rate of \$.216, Ordinance No. 265 increasing the water rate \$.77 per thousand from \$3.85 to \$4.62 and Ordinance No. 266 increasing the sewer rate \$1.20 per thousand from \$6 to \$7.20. There will be a public hearing on Tuesday, May 13, 2025 at 7pm.

Justin Otto, representative of the NCRC Football program, approached the Mayor and Council regarding installing a shed near the current concession stand. Mr. Cuneo made a motion to approve the shed contingent on size and location. Ms. Miller seconded the motion. The motion passed unanimously.

Council members gave committee reports.

Mr. Cuneo made a motion to adjourn the general session. Ms. Howe seconded the motion. The motion passed unanimously. The meeting adjourned at 7:37pm.

Respectfully submitted, Kelly J. Baldwin