

Town of Manchester
April 11, 2023

The Mayor and Council of the Town of Manchester met in person on the above date. Those present were Mayor Warner, Jenn Miller, Vince Pacelli, Debra Howe, Alex Perricone, and Kelly Baldwin.

The Pledge of Allegiance was recited.

The Mayor and Council of the Town of Manchester met on March 14, 2023 after the regular Town Council meeting. Those in attendance were Mayor Warner, Jenn Miller, Vince Pacelli, Debbie Howe, Alex Perricone, Chief Hess, Rodney Kuhns and Kelly Baldwin.

Ms. Miller made a motion to go into a closed meeting pursuant to General Provisions Article §3-305(b)(3) to consider the acquisition of real property for a public purpose and matters directly related to public business. Mr. Pacelli seconded the motion. The motion passed unanimously. Discussion centered around the exploration and potential purchase of future water supplies for the Town of Manchester. Ms. Miller made a motion to adjourn the closed meeting. Ms. Howe seconded the motion. The motion passed unanimously. The meeting adjourned at 9:32pm.

Ms. Miller made a motion to approve the March 14, 2023 minutes as printed. Ms. Howe seconded the motion. The motion passed unanimously.

Mr. Pacelli made a motion to receive the February 2023 Treasurer's Report. Ms. Miller seconded the motion. The motion passed unanimously. Ms. Howe made a motion to receive the March 2023 Check Register. Ms. Miller seconded the motion. The motion passed unanimously.

Jenel Casey was sworn in as a new member of the Ethics Commission. Bob Graham was reappointed and sworn in as a member of the Planning & Zoning Commission.

Mayor Warner gave his monthly Mayor's Report. Hughes Trash will start to pick up yard waste on Wednesdays beginning April 19, 2023, and continue until December 13, 2023. There will be an FY24 Budget work session after tonight's meeting. Bulk trash pickup will be April 19th and brush pickup will be April 20th. Applications for the Charlotte B. Collett Scholarship are due May 1st. There will be an election on Tuesday, May 16, 2023.

Mr. Perricone gave the Town Administrator's report. The Town is still waiting on BPW approval for the Engineering portion of the ENR Upgrade. Staff are working on the FY24 Budget. Both Mr. Perricone and Mr. Kuhns continue to attend EPA seminars on PFAS chemicals and the associated regulation. Network upgrades for software and some hardware have been completed here at the Town Hall. Police wi-fi has been upgraded to meet their upcoming requirements. We are asking residents to stop dumping yard waste or other refuse near our water and sewer pump stations. The water looping project is going well but there is a change order for increasing the size of the pipe. Mr. Pacelli made a motion to approve the change order from Mid-Atlantic Utilities, Inc. to replace existing 4" water main along Grafton Street (Maple Ave to Chestnut St) to new 6" water main in the amount of \$88,575.00. Ms. Miller seconded the motion. The motion passed unanimously.

Mr. Kuhns gave the DPW report. Construction on the Water Line Replacement Project located on Grafton, Oak and Locust Street locations continues. The York Street Water Tower Rehabilitation bid documents are prepared and the MDE permitting process has begun.

Mayor Warner gave the monthly Police report. There were 198 calls for service in March 2023. There were zero (0) Part 1 crimes reported. Traffic enforcement continues with 174 citations and warnings issued in March.

Mayor Warner introduced the following ordinances relating to the FY24 Budget – Ordinance No. 254 maintains the current tax rate of \$.216 Ordinance No. 255 increases the water unit fee \$6 from \$30 to \$36 per unit per quarter and Ordinance No. 256 increases the sewer unit fee \$9 from \$40 to \$49 per unit per quarter. Mayor Warner introduced Ordinance No. 257

amending Chapter 12 -Code of Ethics to comply with State regulations. There will be a public hearing on Tuesday, May 9, 2023, to discuss these.

Marvin Kaltrider sent his annual request for a permit to spray chemicals on rented property located within Manchester. Ms. Miller made a motion to accept his request. Mr. Pacelli seconded the motion. The motion passed unanimously.

There were no questions/comments from the audience.

Council members gave committee reports.

Mr. Pacelli made a motion to adjourn the general meeting. Ms. Howe seconded the motion. The motion passed unanimously. The meeting adjourned at 8:02pm.

Respectfully submitted, Kelly J. Baldwin