

Town of Manchester
April 12, 2022

The Mayor and Council of the Town of Manchester met in person on the above date. Those present were Mayor Ryan Warner, Chris Cuneo, Jenn Miller, Vince Pacelli, Debra Howe, Steve Miller, Chief Hess, Kelly Baldwin and Rodney Kuhns.

The Pledge of Allegiance was recited.

Ms. Miller made a motion to approve the March 8, 2022 minutes as printed. Mr. Pacelli seconded the motion. The motion passed unanimously.

Ms. Miller made a motion to receive the February 2022 Treasurer's Report. Ms. Howe seconded the motion. The motion passed unanimously. Mr. Cuneo made a motion to receive the March 2022 Treasurer's Report. Ms. Miller seconded the motion. The motion passed unanimously.

Mayor Warner gave his monthly Mayor's Report. Hughes Trash started yard waste collection on Wednesdays and will continue through November. Brush pickup will be April 19th and bulk trash pickup will be April 20th. Applications for the Charlotte B. Collett Scholarship are due May 1st.

Mr. Miller gave his Town Administrator's report. The cyber security assessment is continuing. The draft Joint Use Agreement between the Town and the NCRC is still under review. Carroll County has opened up the possibility of partnering with the municipalities to use Federal Fiscal Recovery Funds (FRF) for Water Supply Projects. The Town submitted 4 projects for consideration. Code enforcement continues. Staff is working on changes to § 81 & §122. Mr. Miller and Ms. Baldwin met with Stephen Israel and Tom Devilbiss in regards to archeological artifacts that were found in Pine Valley Park. Some items date back 4000 years. They suggested the Town loan these artifacts to the Maryland Archeological Conservation Laboratory for storage and safe keeping. This would be done with the understanding that the Town retains the right to request a loan of these items for educational and exhibit purposes in the future.

Ms. Howe made a motion to approve the joint use agreement between the Town and the North Carroll Rec Council. Mr. Pacelli seconded the motion. The motion passed unanimously.

Ms. Miller made a motion to approve the loan of artifacts to the MAC Lab (Maryland Archeological Conservation Laboratory). Ms. Cuneo seconded the motion. The motion passed unanimously.

Mr. Kuhns read the DPW report. AT&T is working on antenna modifications on the York St. water tower. The Town received proposals for Water Line Replacement Project Construction and Inspection Services. This project involves 2 areas (High/Wertz/New/Maiden Lane) and (Grafton/Oak/Locust). Stambaugh's replaced a storm water pipe on Maple Avenue that collapsed.

Mr. Pacelli made a motion to award the Water Line Replacement Project Construction to Mid-Atlantic Utilities in the amount of \$1,288,535. Ms. Howe seconded the motion. The motion passed unanimously. Ms. Miller made a motion to award the Water Line Replacement Project Inspection to WBCM in the amount of \$60,095. Ms. Cuneo seconded the motion. The motion passed unanimously.

Chief Hess gave his monthly Police report. There were 63 calls for service for March. Traffic enforcement continues with 165 citations and warnings issued for March. There were two Part 1 crimes.

Mayor Warner introduced Ordinance No. 251 relating to the FY23 General Fund Budget maintaining the same tax rate of \$.216. Mayor Warner introduced Ordinance No. 252 increasing the water unit fee \$3/qtr from \$27 to \$30 and Ordinance No. 253 increasing the sewer unit fee \$4/qtr from \$36 to \$40. There will be a public hearing at 7:30pm on Tuesday, May 10, 2022.

Brian Lubenow, PE, with CDM Smith, presented the Preliminary Engineers Report (PER) relating to the possible WWTP ENR upgrade. Mr. Lubenow gave a brief background of the WWTP. CDM Smith looked at four alternatives ranging from modifying the existing plant without upgrading to ENR to several ENR modifications. Both CDM Smith and staff recommend Alternative #3 which is a 4 Stage Bardenpho with Cloth Filter Media at an estimated cost of \$25,500,000. There is potential grant money to lessen the burden to the Town. MDE is still reviewing the information.

Rebecca Strong and Debbie Thomas were sworn in as members of the Parks Foundation.

The Town received approval from the BPW to purchase playground equipment using Community Parks & Playground (CPP) grant funding in the amount of \$52,000. In the FY22 Budget we have \$22,000 for a new piece of equipment. Ms. Cuneo made a motion to approve the purchase of inclusive playground equipment from Sparks at Play in the amount of \$72,152.26 based on staff recommendations. Ms. Howe seconded the motion. The motion passed unanimously.

Council members gave committee reports.

Ms. Miller made a motion to adjourn the general session. Mr. Pacelli seconded the motion. The motion passed unanimously. The meeting adjourned at 8:42pm

Respectfully submitted, Kelly J. Baldwin