

Town of Manchester
May 10, 2022

The Mayor and Council of the Town of Manchester met in person on the above date. Those present were Chris Cuneo, Jenn Miller, Vince Pacelli, Debra Howe, Steve Miller, Chief Hess and Kelly Baldwin.

The Pledge of Allegiance was recited.

**7:30pm PUBLIC HEARING ON CONSTANT YIELD TAX RATE AND
ORDINANCES NO. 251, 252, 253**

Mr. Cuneo made a motion to close the regular meeting and open the public hearing on the Constant Yield Tax Rate, the Ordinance Nos. 251, 252, 253. Ms. Miller seconded the motion. The motion passed unanimously. There were no comments from the public regarding Ordinance No. 251 keeping the current tax rate. There were no comments from the public regarding Ordinance No. 252 increasing the water unit fee \$3/qtr from \$27 to \$30. Maurice Byron of Castlefield II asked about the size of the meter coming into the complex. Mr. Miller explained that there was an 8" meter that went to a 6" meter for fire flow but they were billed at the 2" rate. There was one question regarding Ordinance No. 253 which increases the sewer unit fee \$4/qtr from \$36 to \$40. Mr. Pacelli mentioned that the increase was based on the results of an independent study done several years ago. Ruth Doxzen asked how many years of increases will there be. Mr. Miller stated that it may take 5 years. Ms. Miller made a motion to close the public hearing and go into a regular meeting. Ms. Howe seconded the motion. The motion passed unanimously.

Ms. Howe made a motion to approve the April 12, 2022 minutes as printed. Mr. Cuneo seconded the motion. The motion passed unanimously.

Ms. Miller made a motion to receive the April 2022 Treasurer's Report. Mr. Cuneo seconded the motion. The motion passed unanimously.

Mr. Pacelli gave the monthly Mayor's Report. Hughes Trash started yard waste collection on Wednesdays and will continue through November. Water shut-offs are May 18th. The office will be closed on May 30th. The Manchester VFD will have their carnival from July 4th through July 9th.

Mr. Miller gave his Town Administrator's report. The cyber security assessment is continuing. The draft Joint Use Agreement between the Town and the NCRC is still under review. Carroll County has opened up the possibility of partnering with the municipalities to use Federal Fiscal Recovery Funds (FRF) for Water Supply Projects.

Mr. Miller read the DPW report. AT&T is working on antenna modifications on the York St. water tower. The Town received proposals for Water Line Replacement Project Construction and Inspection Services. This project involves 2 areas (High/Wertz/New/Maiden Lane) and (Grafton/Oak/Locust).

Ms. Miller made a motion to award the salt bin refurbishment project to Hanover Pole Systems in the amount of \$23,894. Ms. Howe seconded the motion. The motion passed unanimously.

Chief Hess gave his monthly Police report. There were 125 calls for service in April. There was one Part 1 crimes. Traffic enforcement continues with 97 citations and warnings issued for April. The speed trailer was placed on Church Street and based on data, Chief Hess does not believe speed humps are warranted at this time.

Ms. Miller made a motion to approve Ordinance No. 251 relating to the FY23 General Fund Budget maintaining the same tax rate of \$.216. Ms. Howe seconded the motion. The motion passed unanimously.

Mr. Cuneo made a motion to approve Ordinance No. 252 increasing the water unit fee \$3/qtr from \$27 to \$30. Ms. Howe seconded the motion. The motion passed unanimously.

Ms. Miller made a motion to approve Ordinance No. 253 increasing the sewer unit fee \$4/qtr from \$36 to \$40. Mr. Cuneo seconded the motion. The motion passed unanimously.

Mr. Cuneo made a motion to approve Resolution 02-2022 to adopt updated substance abuse and testing policy to the Personnel Policy. Ms. Miller seconded the motion. The motion passed unanimously.

The Town received bids to power wash the walls and sidewalks along Main Street with the monies received from the increase in rental housing fees. Ms. Miller made a motion to approve the bid from Jason's Lawn and Landscaping, LLC in the amount of \$16,000. Ms. Howe seconded the motion. The motion passed unanimously.

Council members gave committee reports.

Ms. Howe made a motion to adjourn the general session. Mr. Cuneo seconded the motion. The motion passed unanimously. The meeting adjourned at 7:58pm

Respectfully submitted, Kelly J. Baldwin