

Town of Manchester  
May 12, 2020

The Mayor and Council of the Town of Manchester met on the above date. Those present were Mayor Warner, Melinda Smith, Jenn Miller, Vince Pacelli, Debbie Howe, Dale Wilder, Steve Miller, Chief Hess and Kelly Baldwin. This was a virtual meeting on Zoom.

The Pledge of Allegiance was recited.

**7:30pm PUBLIC HEARING ON FY21 BUDGET ORDINANCE No. 245**

Ms. Miller made a motion to close the regular meeting and open the public hearing on the FY21 Budget maintaining the current tax rate of \$.216. Ms. Smith seconded the motion. The motion passed unanimously. Mr. Miller read an email from Lorraine Thomas about the issue of raising water and sewer rates. Mr. Miller explained that rates were not being raised at this time. Mr. Pacelli made a motion to close the public hearing and go into a regular meeting. Mr. Wilder seconded the motion. The motion passed unanimously.

Ms. Smith made a motion to approve the March 10, 2020 minutes as submitted. Mr. Wilder seconded the motion. The motion passed unanimously. Ms. Smith made a motion to approve the April 14, 2020 minutes as submitted. Mr. Pacelli seconded the motion. The motion passed unanimously.

Ms. Smith made a motion to receive the March 10, 2020 Treasurer's Report as submitted. Ms. Miller seconded the motion. The motion passed unanimously. Ms. Miller made a motion to receive the April 2020 Check Register. Ms. Smith seconded the motion. The motion passed unanimously.

Mayor Warner asked for a moment of silence for the passing of Kathryn Riley, former Clerk-Treasurer and Councilwomen. Mayor Warner gave the Mayor's report. Yard waste pickup will be picked up by Hughes Trash on Fridays now through November. Water bills are due May 15<sup>th</sup> but will not have any late fees/penalties while the State of Emergency is still in effect.

Mr. Miller mentioned that the opening of the Town Office is a fluid situation. Staff is looking into technology to work from home. Mr. Smith agreed that it is for the safety of the employees. Mr. Miller read the Public Works report.

Chief Hess gave his monthly Police report. Calls for service are down to 60 in April. There was no part one crimes in April but traffic enforcement has increased.

Ms. Baldwin gave an overview of the FY21 Budget. Ms. Smith made a motion to approved Ordinance No. 245. Ms. Miller seconded the motion. The motion passed unanimously.

Ms. Michelle Wilder, Zoning Administrator, updated the Mayor and Council regarding the Patriot's Overlook request for annexation. This property totals 26 acres with 16 acres out of town. Mr. McCarron mentioned that it would be referred to the Planning & Zoning Commission. Mr. Clark Shaffer, attorney for Patriot's Overlook development, mentioned that this is just an introduction and that there would be a lot of substantive review and public hearing. Ms. Smith asked about the number of lots. Mr. Marty Hackett, a representative of Patriot's Overlook, mentioned that it would be 36 lots that would be clustered down to ¼ to 13 acre lots with lots of open space. Mr. McCarron stated that this would not need a vote just a referral to Manchester Planning & Zoning Commission.

Mayor Warner provided information on Resolution No. 1-2020 which modifies accumulation and use of emergency leave during the COVID-19 State of Emergency and it's carry over period. Beginning May 16, 2020 employees who work during this time accrue a ratio of .5 hours for every 1 hour worked and said accumulation of emergency time must be used by June 30, 2020. Also, normal time will have to be used by September 30, 2020 instead of June 30,

2020. Ms. Smith mentioned agreed that this may need to be re-evaluated every couple of months. Mayor Warner agreed. Ms. Smith made a motion to approve Resolution No. 1-2020. Ms. Miller seconded the motion. The motion passes unanimously.

Council members gave committee reports.

Ms. Smith made a motion to adjourn the general session. Mr. Wilder seconded the motion. The motion passed unanimously. The meeting adjourned at 8:43pm.

Respectfully submitted, Kelly J. Baldwin