

Town of Manchester
May 14, 2019

The Mayor and Council of the Town of Manchester met on the above date. Those present were Mayor Warner, Melinda Smith, Jenn Miller, Vince Pacelli, Debra Howe, Dale Wilder, Steve Miller, Kelly Baldwin, Rodney Kuhns and Trent Longest.

The Pledge of Allegiance was recited.

7:30pm PUBLIC HEARING ON FY20 BUDGET & INCREASE IN WATER & SEWER RATES (Ordinances No. 237, 238, 239).

Ms. Miller made a motion to close the regular meeting and open the public hearing on the FY20 Budget and proposed water & sewer rate increases. Mr. Wilder seconded the motion. The motion passed unanimously. The tax rate remains at \$.216 but the water unit fee is increased by \$5 and the sewer rate is increased by \$7. There were no comments from the community. Ms. Smith made a motion to close the public hearing. Ms. Miller seconded the motion. The motion passed unanimously.

Mr. Pacelli made a motion to approve the revised April 9, 2019 minutes as printed. Ms. Smith seconded the motion. The motion passed unanimously.

Ms. Howe made a motion to receive the March 2019 Treasurer's Report as submitted. Ms. Miller seconded the motion. The motion passed unanimously. Ms. Smith made a motion to receive the April 2019 Check Register as submitted. Mr. Wilder seconded the motion. The motion passed unanimously.

Mayor Warner reminded residents that Hughes Trash will not pick up any recycling bins if there are plastic bags included. Hughes Trash has started collecting yard waste on Fridays and will continue through November. There will be an election on Tuesday, May 21, 2019 and it will be to elect 1 (one) Mayor and 2 (two) Council positions. The newly-elected Council will meet on Wednesday, May 29, 2019 at 7:30pm.

Mr. Miller gave the monthly Town Administration report. The new Sheetz building has been started. The new liquor store is under construction as well. Code enforcement continues. Staff is also looking into the direct billing landlords only. Town received Request for Qualifications (RFQ) for engineering services for possible work on the Wastewater Treatment Plant. The Town received a \$4000 "Green Up" grant for 100 (65 gallon) recycling totes to be distributed. The Sustainable Community renewal application is still under review and there will be a meeting of the Sustainable Community group on May 22nd. Mayor Warner reminded citizens that Hughes Trash will not pick up yard waste that is not bundled or in a container or in a brown Kraft bag.

Mr. Miller asked the Mayor and Council to consider a change to the current billing procedure for water bills with regards to billing landlords and tenants. Staff suggested that we only bill the property owners and not the tenants. Ms. Miller made a motion to approve the change to the billing process beginning October 1, 2019 to have just the landowners sent water bills and not tenants. Mr. Wilder seconded the motion. The motion passed unanimously.

Rodney Kuhns gave the monthly Public Works report. There was one water leak during the month of April. The water meter replacement program has been completed for this year. Eckhardt's storm water Phase I project is complete.

Mayor Warner gave the monthly police report. There were 107 calls for service in April. Traffic enforcement has focused on York Street, Main Street, Hallie Avenue and Charmil Drive. We received information from Carroll County to purchase four (4) Portable radios from Motorola Solutions, Inc. for \$20,950.04. In the FY19 Budget, there is anticipated savings several line items. Based on this information, Chief Hess and staff recommend purchasing the radios in this year's budget. Ms. Smith made a motion to approve the purchase of the radios as reported. Ms. Howe seconded the motion. The motion passed unanimously.

Ms. Miller made a motion to approve Ordinance No. 237 relating to the FY20 General Fund Budget maintaining the same tax rate of \$.216. Ms. Howe seconded the motion. The motion passed unanimously. Mr. Pacelli made a motion to approve Ordinance No. 238 increasing the water unit fee from \$22 to \$27. Ms. Smith seconded the motion. The motion passed unanimously. Ms. Smith made a motion to approve Ordinance No. 239 increasing the sewer unit fee from \$29 to \$36. Mr. Pacelli seconded the motion. The motion passed unanimously.

Mayor Warner introduced Ordinance No. 240 which amends sections of § 139 – Peddlers and Ordinance No. 241 which amends section of § 233 – Vehicles, unlicensed, Private Sales. There will be a discussion at the June 11, 2019 Council meeting.

Mr. Tom Kirk, on Mindi Drive, approached the Mayor and Council about the increased speeding over the last year, particularly from 7am-8:30am. Both Mr. Kirk and Chuck Schneider, 2565 Mindi Drive, would like to see some type of speed bumps installed or a stop sign installed at Patricia Court and Mindi Drive. Staff mentioned that there is a speed trailer currently gathering data and it will be analyzed by the Police Department.

Mr. Rick Barnes, of Brougham Court, approached the Mayor and Council about the increase cost of his water and sewer bills. Mr. Barnes has not noticed a difference in his usage and yet his bill has gone up. Mr. Miller mentioned that meters typically slow down in favor of the customer but the owner has the option of having the meter tested by a third party to ensure accuracy. Mr. Barnes also asked the Mayor and Council to consider building a dog park.

Ms. Doxzen expressed her thanks for the good job they do as elected officials.

Council members gave committee reports.

Ms. Smith made a motion to adjourn. Ms. Miller seconded the motion. The motion passed unanimously. The meeting adjourned at 8:38pm.

Respectfully submitted, Kelly J. Baldwin