

Town of Manchester  
June 5, 2018

The Mayor and Council of the Town of Manchester met on the above date. Those present were Mayor Warner, Melinda Smith, Jenn Miller, Vince Pacelli, Dale Wilder, Steve Miller, Chief Hess and Kelly Baldwin.

The Pledge of Allegiance was recited.

Ms. Miller made a motion to approve the May 8, 2018 minutes as printed. Ms. Smith seconded the motion. The motion passed unanimously.

Ms. Smith made a motion to receive the April 2018 Treasurer's Report as submitted. Mr. Pacelli seconded the motion. The motion passed unanimously. Mr. Pacelli made a motion to receive the May 2018 Check Register as submitted. Mr. Wilder seconded the motion. The motion passed unanimously.

Mayor Warner reminded citizens to use containers or brown paper yard waste bags when placing yard waste out for pickup on Fridays. He mentioned the upcoming MVFD carnival which will run from July 2<sup>nd</sup> through July 7<sup>th</sup>.

Mr. Miller gave the monthly Town Administration and Public Works report. The new liquor store applied for a grading permit. Job descriptions are under review. Tentative dates are being looked at for a Route 30 alternatives meeting. There was a Disorderly House Abatement meeting on May 21<sup>st</sup>. There will be a Sustainable Communities workgroup meeting on June 20<sup>th</sup>. Mr. Miller would like guidance on the future use of the old police department building. Mr. Miller acknowledged the excellent job the volunteers of the Manchester Skate Park Project are doing with fundraising for ramp construction, modifications, etc.

Ms. Baldwin reported that the Town received a corporate dividend check from our worker's compensation carrier, Chesapeake Employers Insurance Co., in the amount of \$7,800. Also, due to a change in the Town's experience mod factor, the FY19 premiums will be reduced by approximately \$40,000.

Chief Hess gave the monthly police report. There were 65 calls for service in May with 3 people criminally charged. Traffic enforcement has been targeting Hallie Avenue and Augusta Road. Chief Hess expressed his thanks to Sgt. Chris Seletzky for his years of service for the Town and wished him well on his retirement. Jeff Kazmaier has been promoted to Sergeant and Frank Ebberts has been hired as a Corporal.

Ms. Smith made a motion to withdrawal the approval given to K&C Enterprises to install electric to the pavilion near CQNC. Mr. Pacelli seconded the motion. The motion passed unanimously. Mr. Pacelli made a motion to approve the bid from the next lowest bidder, Matt Leister Electrical Services, LLC, in the amount of \$5,800. The budget figure was \$8,000. Ms. Miller seconded the motion. The motion passed unanimously.

Ruth Doxzen commented on the tremendous job Chief Hess has done since becoming Police Chief. Ms. Doxzen asked what the Town rules are for posting yard sale signs since she thinks they can become an eye sore.

Barbara Bundy expressed her displeasure with pictures of her property posted on her community website and felt the Town should have rules about it.

Tim Harwood, president of Castlefield, introduced himself to the Mayor and Council. He suggested that the Town reach out to the community for assistance with revising the personnel policy.

Beth Hill, Administrator for Long View Nursing Home, stated how impressed she was with the efforts of the group working on the Manchester Skate Park Project and offered to make a donation on Long View's behalf.

Council members gave committee reports.

Ms. Smith made a motion to adjourn. Ms. Miller seconded the motion. The motion passed unanimously. The meeting adjourned at 8:13pm.

Respectfully submitted, Kelly J. Baldwin