

Town of Manchester

July 8, 2025

The Mayor and Council of the Town of Manchester met in person on the above date. Those in attendance were Mayor Smith, Ryan Nazaerod, Steve Miller, Jenn Miller, Vince Pacelli, Chris Cuneo, Matt Leister, Chief Hess and Kelly Baldwin.

The Pledge of Allegiance was recited.

Mr. Miller made a motion to approve June 10, 2025 minutes as printed. Ms. Miller seconded the motion. The motion passed unanimously.

Mr. Cuneo made a motion to receive the June 2025 Check Register. Mr. Pacelli seconded the motion. The motion passed unanimously.

Mayor Smith read the monthly Mayor's Report. Mayor Smith attended the MML Convention last month. The annual MVFD Carnival was a success. Both Mayor Smith and Matt Leister walked along Main Street and noticed properties where repairs were needed and trash needed to be collected. These problems need to be addressed. Mayor Smith asked residents to take pride in their homes and clean the area around them. Hughes Trash will collect yard waste on Wednesdays through December 17<sup>th</sup>. Due to the new heat advisory rules, Hughes will start collecting trash, recycling, yard waste at 4am from Memorial Day through Labor Day. Residents were reminded that paint cans can only be placed in trash if they are completely dried out. Dogs must be kept on leash, cord or chain when not on premises of the owner. Also, Mayor Smith asked residents not to blow or rake grass clippings and leaves into the street or down the storm drains since this can cause flooding and clog storm drains.

Mr. Leister gave the monthly Town Administrator and Public Works report. CDM Smith continues to address MDE's questions on the ENR Upgrade Project. MDE did a site visit today for the PFAS Project. Hanover Land Design has begun the work on the Watershed Action Plan Grant along Rt. 27. The American Legion will speak with their Board in August to see if they can help with the Hometown Heroes banner program. Code enforcement continues.

The Board of Public Works approved another \$54,000 to upgrade the "C" Field lights. Musco Sports Lighting gave a price to replace the lights for \$201,181. We have \$193,281 in grants monies. Mr. Miller made a motion to approve the bid from Musco to complete the project and have the Town fund the remaining \$7,900. Mr. Nazerod seconded the motion. The motion passed unanimously.

Bids were received to upgrade the lighting at the Manchester Historic Center using BGE Rebate program. Ms. Miller made a motion to approve the bid from HBS Solutions using the rebate program at zero (\$0) cost to the Town. Mr. Pacelli seconded the motion. The motion passed unanimously.

Bids were received to mow the various storm water ponds for the new 3 years. Mr. Miller made a motion to approve the bid from Myers Lawn Care Services in the amount of \$15,400 per year. Ms. Miller seconded the motion. The motion passed unanimously.

Bids were received to rehab various streets with a budget of \$551,422. Mr. Miller made a motion to approve the bid from CJ Miller in the amount of \$351,645. Mr. Cuneo seconded the motion. The motion passed unanimously.

Chief Hess gave his monthly Police Report. Chief Hess thanked Mr. Miller and the MVFD for a successful carnival. There were 200 calls for service in June. Traffic enforcement continues with 153 citations and warnings issued. Staff is looking into "open containers" ordinance.

Mayor Smith introduced the following ordinances -

- Ordinance No. 267 –Amending definition of Agriculture to prohibit keeping fowl, chickens, ducks, poultry, etc,

-Ordinance No. 268 -Amending various provisions within Chapters relating to Animals, Disorderly House Nuisances, Noise, Property Maintenance, Rental Housing, Vehicles,

-Ordinance No. 269 – amending Chapter 241 – Water - relating to the installation of water meters from the inside of properties to outside via vault/pit.

There will be a public hearing on these at 7pm at the August 12, 2025 meeting. Mr. Cuneo made a motion to refer Ordinance No. 267 to the Planning & Zoning Commission for their recommendation. Ms. Miller seconded the motion. The motion passed unanimously.

Ms. Michelle Martin of 3053 Main Street approached the Mayor and Council about a letter she received regarding chickens on her property. Discussion followed as to whether she was told she was allowed to keep her chickens dating back several years. Both Mayor Smith and Mr. Pacelli mentioned that chickens would not be allowed if the proposed ordinances were passed.

Council members gave committee reports.

Ms. Cuneo made a motion to adjourn the general session. Ms. Miller seconded the motion. The motion passed unanimously. The meeting adjourned at 7:54pm.

Respectfully submitted, Kelly J. Baldwin