

Town of Manchester
July 9, 2019

The Mayor and Council of the Town of Manchester met on the above date. Those present were Mayor Warner, Melinda Smith, Jenn Miller, Vince Pacelli, Debra Howe, Steve Miller, Chief Hess and Kelly Baldwin.

The Pledge of Allegiance was recited.

Ms. Smith made a motion to approve the June 11, 2019 minutes as printed. Ms. Miller seconded the motion. The motion passed unanimously.

Ms. Howe made a motion to receive the May 2019 Treasurer's Report as submitted. Mr. Pacelli seconded the motion. The motion passed unanimously. Ms. Miller made a motion to receive the June 2019 Check Register as submitted. Ms. Howe seconded the motion. The motion passed unanimously.

Mayor Warner mentioned that the MVFD Carnival was a success again this year. Everyone was reminded that Hughes Trash will not pick up any recycling bins if there are plastic bags included. Hughes Trash collects yard waste on Fridays and will continue through November. Mayor Warner reminded citizens that Hughes Trash will not pick up yard waste that is not bundled or in a container or in a brown Kraft bag. The 2019 Charlotte B. Collett Memorial Scholarship winner is Hannah Yaede. The 2019 Geraldine Berwager Memorial Safety Patrol award winners are Lauren Taylor & Lino Colin Jr. He updated the citizens about the MML Convention the he and Ms. Howe attended and the topics that were covered.

Mr. Miller gave the monthly Town Administration report. The new Sheetz building is 40% complete. The new liquor store is 55% complete. Code enforcement continues. Tree of Friends (TOFF) has started renting the old Police Station. BGE has asked for a renewal of their gas line transmission. National Night Out will be held August 6, 2019. Letters were sent to landlords advising them of the change in the billing process to begin with the October billing.

Chief Hess gave the monthly police report. There were 120 calls for service in June with 4 criminally charged. There was one (1) overdose fatality in Manchester during June. Traffic enforcement has focused on the several town streets. Chief Hess thanked the Carroll County Sheriff's Office for their assistance with the annual carnival.

Mr. Kuhns gave the monthly Public Works report. Mr. Kuhns mentioned the fine work done by Stambaugh's on the storm water project located near Eckhardt's Crematory. He is working on getting a construction permit for the Park Avenue water tank rehabilitation project.

Ms. Smith made a motion to approve Ordinance No. 242 which authorizes BGE to lay conductors or pipes for the transmission of gas under the streets of Manchester. Ms. Miller seconded the motion. The motion passed unanimously. This ordinance is a renewal of the original ordinance which expired after 50 years.

Bids were received for the paving Washington Way, Hallie Avenue (HHI), Westminster Street with storm drain repairs, Maiden Lane and Bert Fowler Road. Based on staff recommendations, Ms. Miller made a motion to approve the bid from M.T. Laney in the amount of \$302,375 and to approve the bid for inspection services from WBCM in the amount of \$7,076. Mr. Pacelli seconded the motion. The motion passed unanimously.

Bids were received to sell the Massey Ferguson tractor. Based on staff recommendations, Ms. Miller made a motion to approve the sale to David Brathun in the amount of \$6,000. Ms. Howe seconded the motion. The motion passed unanimously.

Mr. Pacelli made a motion to approve the Encumbrance list. Ms. Howe seconded the motion. The motion passed unanimously.

Mr. Tom Kirk, 2571 Minda Drive, presented the Mayor and Council with a list of residents who would like to have a stop sign installed on Minda Drive and Patricia Court.

Council members gave committee reports.

Ms. Smith made a motion to adjourn. Ms. Miller seconded the motion. The motion passed unanimously. The meeting adjourned at 8:35pm.

Respectfully submitted, Kelly J. Baldwin