

Town of Manchester
July 10, 2018

The Mayor and Council of the Town of Manchester met on the above date. Those present were Mayor Warner, Melinda Smith, Jenn Miller, Vince Pacelli, Debbie Howe, Steve Miller, Chief Hess and Kelly Baldwin.

The Pledge of Allegiance was recited.

Ms. Miller made a motion to approve the June 5, 2018 minutes as printed. Ms. Smith seconded the motion. The motion passed unanimously.

Ms. Smith made a motion to receive the May 2018 Treasurer's Report as submitted. Mr. Pacelli seconded the motion. The motion passed unanimously. Ms. Miller made a motion to receive the June 2018 Check Register as submitted. Ms. Howe seconded the motion. The motion passed unanimously.

Mayor Warner thanked Olivia Garey for serving as the Student Representative and congratulated her on her graduation. Ashley Thomas was awarded the 2018 Charlotte B. Collett Scholarship in the amount of \$1000. Mayor Warner expressed his sincere thanks to the members of the Manchester Skate Park upgrade project on a job well done and wished them well on future projects. Citizens were reminded to use containers or brown paper yard waste bags when placing yard waste out for pickup on Fridays. The Town is seeking a Director of Public Works.

Mr. Miller gave the monthly Town Administration and Public Works report. There was no change in the SHA project. The new liquor store is anticipated to start construction by the beginning of August. Mr. Miller is researching the most cost-effective way to update the Town's Personnel Policy. Job applications for the Director of Public Works are due July 31st. Staff has posted rules on yard sale signs. National Night Out will be held Tuesday, August 7th from 6-8pm at the Manchester VFD Carnival Grounds.

Bids were received for a new mower. Ms. Smith made a motion to approve the purchase of the Ferris Zero-turn mower to replace the John Deere 2305 tractor in the amount of \$11,249. Ms. Howe seconded the motion. The motion passed unanimously.

Mr. Pacelli made a motion to approve the updated job descriptions. Ms. Miller seconded the motion. The motion passed unanimously.

Chief Hess gave the monthly police report. There were 100 calls for service in June with 3 people criminally charged. Traffic enforcement has been targeting Hallie Avenue, York Street, Park Avenue and Charmil Drive.

Mayor Warner introduced Ordinance No. 234 authorizing the private sale of land not needed for public purposes. The Town attorney, Matt Luzuriaga, explained that Steico, Inc. wants to rebuild the Sheetz store where it is currently located on Main Street. However, the Town owns .08 acres situated in the middle of the property. Steico, Inc. proposes to purchase this small parcel and relocate the Town's water and sewer lines as part of the purchase. Mr. David Bowersox, attorney for Steico, Inc., used the analogy of Sheetz owning a "donut" hole and would like to make the property all one piece. There will be a public hearing on Tuesday, August 14, 2018 at 7:30pm.

Mr. Pacelli made a motion to encumber the following from the FY18 General Budget - \$3,000 for Zoning supplies, \$7,000 for ADA sidewalks around pavilions and \$5,800 for electric to the CQNC pavilion. Ms. Warner seconded the motion. The motion passed unanimously.

The Mayor and Council received the recommendation from the Planning & Zoning Commission regarding the proposed 2018 Manchester Comprehensive Plan. There will be a public hearing on Tuesday, August 14, 2018 at 7:30 p.m. to receive public comment.

Barbara Bundy thanked both Chief Hess and Steve Miller for all the hard work their employees do. She did express concern over the number of homes for sale in her neighborhood,

Crossroads Overlook and wonder if it the Town knew the reason. Ms. Smith mentioned that there has been an increase in homes sales lately.

Council members gave committee reports.

Ms. Miller made a motion to adjourn. Ms. Smith seconded the motion. The motion passed unanimously. The meeting adjourned at 8:18pm.

Respectfully submitted, Kelly J. Baldwin