Town of Manchester
July 14, 2026

The Mayor and Council of the Town of Manchester met in person on the above date. Those in attendance were Mayor Smith, Ryan Nazelrod, Steve Miller, Jenn Miller, Vince Pacelli, Chief Hess, Matt Leister and Kelly Baldwin.

Mayor Smith reported that the Mayor and Council of the Town of Manchester met before the regularly scheduled Town Council meeting tonight. Those present were Mayor Smith, Steve Miller, Ryan Nazelrod, Jenn Miller, Vince Pacelli, Matt Leister, Tom McCarron and Kelly Baldwin. Ms. Miller made a motion to go into a closed meeting pursuant to General Provisions Article §3-305(b)(7) to consult with counsel to obtain legal advice. Mr. Miler seconded the motion. The motion passed unanimously. Discussion centered around violation of rental housing licenses (Alt), encroachment on Town property (Unkle) and proposed settlement agreement by MDE for the WWTP. Mr. Miller made a motion to adjourn the closed meeting. Mr. Nazelrod seconded the motion. The motion passed unanimously. The meeting adjourned at 6:51pm.

The Pledge of Allegiance was recited.

Mr. Miller made a motion to receive the June 2026 Check Register. Mr. Nazelrod seconded the motion. The motion passed unanimously.

Ms. Miller made a motion to approve the June 9, 2026 minutes as printed. Mr. Nazelrod seconded the motion. The motion passed unanimously.

Ms. Miller read the monthly Mayor's Report. Hughes Trash started yard waste collection on April 8th and will continue through December 16th. Judge Joe Getty presented the "History of Manchester" on June 18th and it can be viewed on YouTube. Mayor Smith thanked Cpl. Zeb Rohrback for his 15 years of service to the Town. Congratulations to Clay Forster for passing the Waste Water 3 Operator's exam.

Brigitte Miller, of Hailey's Wish Foundation, approached the Mayor and Council about the possibility of installing a sensory garden in Christmas Tree Park. The Foundation received an $8,000 grant and they will take over the maintenance once completed. Ms. Miller made a motion to proceed with the project. Mr. Miller seconded the motion. The motion passed unanimously.

Mr. Leister gave the monthly Town Administrator and Public Works report. MDE and CDM Smith are still working through design discrepancies on the WWTP ENR project. The PFAS project is progressing with engineers doing surveys and soil borings. The original Forester on the Main Street tree pruning project has moved on and staff is seeking prices to continue with the project. SHA completed the painting of the Main Street crosswalks. Code enforcement continues. Peck Burmeister has been promoted to Water Superintendent.

Chief Hess gave the monthly Police Report. There were three (3) Part-One crimes in June 2026. There were 230 citations and warnings issued and 151 calls for service. Chief Hess mentioned the issues with delivery trucks speeding through neighborhoods.

Mr. Miller made a motion to approve the purchase of 2 – 2027 Dodge Durangos from Hertrich in the amount of $119,766. This includes a trade-in $8,700 for 3 older vehicles. Mr. Nazelrod seconded the motion. The motion passed unanimously.

Mr. Leister discussed the background for a task order needed for CDM Smith to update their PER as a requirement for USDA funding for the WWTP ENR project. Mr. Miller made a motion to approve CDM Smith's Task Order #2 to revise the original PER needed for USDA funding not-to-exceed $30,900 to be completed in 8 weeks and to investigate with the Town attorney regarding liquidated damages if not completed in time . Mr. Pacelli seconded the motion. The motion passed unanimously.

Ms. Miller made a motion to approve the recommendation from the Director of Public Works to award the rehabilitation of 2 tanks not-to-exceed amount of $127,950. Funding to be determined. Mr. Pacelli seconded the motion. The motion passed unanimously.

Mr. Miller made a motion to approve the bid for annual generator maintenance to South Mountain Generator LLC in the amount of $29,948. Ms. Miller seconded the motion. The motion passed unanimously.

Mr. Miller made a motion to approve the bid from White Pine Construction to rehab storm drains in the amount of $79,059. Mr. Nazelrod seconded the motion. The motion passed unanimously.

Mr. Nazelrod made a motion to approve the bid from a zero-turn mower from Wertz Farm Equipment in the amount of $21,000. Mr. Pacelli seconded the motion. The motion passed unanimously.

Council members gave committee reports.

Ms. Miller made a motion to adjourn the general session. Mr. Nazelrod seconded the motion. The motion passed unanimously. The meeting adjourned at 8:08pm.

Respectfully submitted, Kelly J. Baldwin