

Town of Manchester  
August 8, 2017

The Mayor and Council of the Town of Manchester met on the above date. Those present were Mayor Ryan Warner, Melinda Smith, Jenn Warner, Vince Pacelli, Debra Howe, Dale Wilder, Steve Miller, Kelly Baldwin and Olivia Garey.

The Pledge of Allegiance was recited.

Mr. Pacelli made a motion to approve the July 11, 2017 minutes as printed. Ms. Warner seconded the motion. The motion passed unanimously.

Ms. Howe made a motion to receive the July 2017 Check Register as submitted. Ms. Howe seconded the motion. The motion passed unanimously.

Mayor Warner welcomed Olivia Garey as the new Student Representative. The Maverick Stampede will be held Wednesday, August 30<sup>th</sup>. Mayor Warner congratulated former Councilman David Richardson on his recent purchase of Greenmount Bowl and his commitment to the community.

Mr. Miller gave the monthly Town Administration and Public Works report. There has been some discussion about the proposed widening of Route 27 near Westminster Street and the potential costs associated with relocating the utilities. Mr. Miller provided copies of several "Disorderly House" codes for review. Matt Ammon constructed a picnic table for staff and a concrete pad for the trash receptacles at the Town Hall for his Eagle Scout project. Code enforcement continues. Mr. Miller thanked all those who helped make National Night Out a success again this year. The town sign will be installed at the south end of town. The drought watch for central Maryland has been lifted. Discussion followed as to the recommendations by SHA to alleviate the traffic problems in front of Miller's Market. Council was not in favor of restricting left turns into the store. Also, the Council instructed Mr. Miller to have the Town's attorney review the "Disorderly House Nuisance" ordinance from Union Bridge.

Commissioner Wantz mentioned what a great success National Night Out was. Mr. Wantz updated the Mayor and Council on the activities on the county level. Ms. Howe asked what he could do to assist the Town with getting a bypass.

Steve Miller read the monthly police report. There were 83 calls for service in July. Carnival week went well. Thanks to the staff and everyone involved in making National Night Out a success again this year.

Mr. Wilder made a motion to encumber from the FY17 General Budget \$10,000 to reseal the wall along Main Street and \$10,000 to construct ADA sidewalks to the pavilions in Christmas Tree Park. Ms. Howe seconded the motion. The motion passed unanimously.

Bids were received for the purchase of a sampler at the treatment plant. Ms. Warner made a motion to approve that purchase from Hach in the amount of \$5,648.25. Ms. Smith seconded the motion. The motion passed unanimously.

Bids were received for the installation of a HVAC system for the Post Office. Ms. Smith made a motion to approve the bid from D&S Green Services in the amount of \$11,998.84. Mr. Pacelli seconded the motion. The motion passed unanimously.

Bids were received for the purchase and installation of audio/visual equipment at the Town Hall. This install was not included in the original scope during the construction phase of the new building. Ms. Smith made a motion to approve that purchase from Audio Visual Group in the amount of \$40,716. Ms. Warner seconded the motion. The motion passed unanimously. Mr. Pacelli made a motion to amend the FY18 Budget will need to be amended to increase revenues by \$40,716 by taking funds from the Money Market Account and increase expenses by

\$40,716 for the audio equipment in the General Fund – Administration subgroup. Mr. Wilder seconded the motion. The motion passed unanimously. Mr. Miller explained that the Carroll Cable Regulatory Commission (CCRC) plans on funding new camera equipment. Ms. Smith made a motion to approve the purchase and install of the camera equipment up to \$25,000 from Audio Visual Group. Ms. Howe seconded the motion. The motion passed unanimously.

Charles McLemmon, of Castlefield, approached the Mayor and Council about the possibility of getting trash removal. Mayor Warner explained that this group did not act on the request.

Council members gave committee reports.

Ms. Smith made a motion to adjourn. Ms. Warner seconded the motion. The motion passed unanimously. The meeting adjourned at 8:13pm.

Respectfully submitted, Kelly J. Baldwin