

Town of Manchester  
August 13, 2019

The Mayor and Council of the Town of Manchester met on the above date. Those present were Mayor Warner, Melinda Smith, Jenn Miller, Vince Pacelli, Debra Howe, Dale Wilder, Steve Miller, Chief Hess, Rodney Kuhns and Kelly Baldwin.

The Pledge of Allegiance was recited.

Ms. Smith made a motion to approve the July 9, 2019 minutes as printed. Mr. Wilder seconded the motion. The motion passed unanimously.

Ms. Miller made a motion to receive the July 2019 Check Register as submitted. Ms. Smith seconded the motion. The motion passed unanimously.

Mayor Warner mentioned that the 6<sup>th</sup> annual National Night Out held on August 6, 2019 was a success again this year. Mayor Warner expressed his sincere thanks for all of those involved especially the Manchester VFD for their contributions and Tracy Brooks for organizing the event. Residents were reminded that school will be starting shortly so be aware of stopping for school buses.

Mr. Miller gave the monthly Town Administration report. The new Sheetz building is 70% complete. The new liquor store is 70% complete. Mr. Miller contacted members of the P&Z Commission to get their input on ways to reduce speeding on Mindi Drive. Ms. Howe sought info from Ocean City who cited the speed humps do not hinder emergency services or snow plowing but speed bumps do. Staff has seen an increase in untagged vehicles. Code enforcement continues. Staff met with those involved with the Rohrbaugh's Bus Service situation. Staff is looking into cyber-security. The Town Office, Police Station and Maintenance Shop were inspected by MOSH on July 29, 2019. A logger approached Mr. Miller about falling 169 trees for \$20,000. Staff needs to contact our Town attorney to see if this needs to be bid.

Chief Hess gave the monthly police report. There were 118 calls for service in July with 7 criminally charged. Traffic enforcement has focused on several town streets.

Mr. Kuhns gave the monthly Public Works report. Clean up continues on the water and sewer pump stations. Main Street fence repainting project is underway. The street rehab project has begun starting with Bert Fowler road. Staff continues to replace sprayheads at the sprayfields. Mr. Kuhns has started safety meetings bi-monthly with the first one on July 31<sup>st</sup>.

Bids were received for the purchase of a zero-turn mower to replace the 2009 Massey Ferguson. Ms. Miller made a motion to approve the purchase of a 2019 Ferris zero-turn mower with a 61" mower deck from Wertz in the amount of \$11,609. Ms. Howe seconded the motion. The motion passed unanimously.

Bids were received to blacktop the area around the Maintenance Shop. Ms. Miller made a motion to approve the bid from Bollinger & Brooks in the amount of \$11,815. Ms. Smith seconded the motion. The motion passed unanimously.

Mayor Warner informed the Council that various towns in Carroll County have been approached concerning the Opioid litigation by U.S. municipalities against manufacturers due to false and/or misleading marketing campaigns that has resulted in increased addictions and deaths. Staff has met with a law firm proposing to represent us in a class action suit and has provided the Town with engagement letter is a contingent fee with a fixed 20% of recoveries. There would be no fees unless there was a settlement. Mr. Wilder suggested we have the Town's attorney review the engagement letter.

Ms. Miller made a motion to encumber \$30,000 in health insurance expenses from FY19 and move to FY20. Mr. Pacelli seconded the motion. The motion passed unanimously.

Council members gave committee reports.

Ms. Smith made a motion to adjourn. Mr. Pacelli seconded the motion. The motion passed unanimously. The meeting adjourned at 8:17pm.

Respectfully submitted, Kelly J. Baldwin