

Town of Manchester  
September 10, 2024

The Mayor and Council of the Town of Manchester met in person on the above date. Those in attendance were Mayor Smith, Ryan Nazelrod, Debbie Howe, Jenn Miller, Vince Pacelli, Chris Cuneo, Alex Perricone, Chief Hess and Rodney Kuhns.

The Pledge of Allegiance was recited.

Mr. Cuneo made a motion to approve the August 13, 2024, minutes as printed. Mr. Nazelrod seconded the motion. The motion passed unanimously. Ms. Miller made a motion to receive the July 2024 Treasurer's Report. Mr. Pacelli seconded the motion. The motion passed unanimously. Ms. Howe made a motion to receive the August 2024 Check Register. Ms. Miller seconded the motion. The motion passed unanimously.

Mayor Smith read the monthly Mayor's Report. Weekly yard waste collection on Wednesdays will continue until December 18<sup>th</sup>. The MVHS Stampede will be held Friday, September 13, 2024 beginning at 5:15pm. Harvest Happenings will be held on Saturday, October 5<sup>th</sup> from 1pm-6pm at Christmas Tree Park. Hughes Trash will collect bulk trash on October 16<sup>th</sup>. The Public Works Department staff will collect brush on October 17<sup>th</sup>. Leaf collection will begin on Monday, October 28<sup>th</sup> and continue until Monday, December 2<sup>nd</sup>. CQNC will have Haunted Trails on October 18<sup>th</sup> and 19<sup>th</sup> at 7pm. Mayor Smith announced that the hours for trick-or-treating this year will be on Halloween from 6pm-8pm. Staff is working with SHA and their paving contractor for repairs to Main Street.

Mr. Kuhns read his monthly Public Works report. Staff continues with the MDE mandated lead and copper inspection of homes built before 1973. Progress continues on the following projects – York Street Water Tower rehabilitation, PFAS mitigation, and stormwater inlet rehabilitation and repaving.

Mr. Perricone gave the Town Administrator's report. The Town has received renewal of our Sustainable Communities Designation which is in effect until 2029. Staff will be going to visit CDM Smith for a 30% design delivery of the WWTP ENR Upgrade project.

Manchester VFD requested the reallocation of FY25 Funds to go to various capital purchases since they sold the ambulance and no longer have payments. Mr. Pacelli made a motion to approve up to \$28,000 to purchase requested items in lieu of ambulance payments. Mr. Cuneo seconded the motion. The motion passed unanimously.

Mr. Perricone gave additional information on the purchase of a new dump truck. Discussion continued to center around the age, mileage and condition of the current dump. Mr. Cuneo made a motion to approve the purchase from All Roads Trucks in the amount of \$195,444.80 and to have a replacement plan developed in the next budget year. Mr. Pacelli seconded the motion. The motion passed 4 to 1 (Yes -Nazelrod, Howe, Pacelli, Cuneo No - Miller).

Chief Hess read his monthly Police Report. There were 268 calls for service in August and the beginning of September – one (1) Part 1 crime was reported, and 194 traffic citations & warnings were issued. Unfortunately, there was a pedestrian struck on Main Street on the first day of school. Mayor Smith asked Chief Hess to give the results from the speed camera installed on Mindi Drive. Based on the data, Chief Hess believes it is a bypass issue rather than a speed issue. Discussion followed as to the children playing in the street and walkers on the cell phones.

Ms. Miller made a motion to approve the FY24 Encumbrance list as presented. Ms. Howe seconded the motion. The motion passed unanimously.

**GENERAL FUND**

FY21 Building Security	\$ 10,000
Historic Center Building Maintenance	\$ 1,500
Administration Building Maintenance	\$ 3,000
Police Taser Contract	\$ 2,900
Maintenance Salaries	\$ 8,000
Maintenance Vehicle Repairs	\$ 6,000
Maintenance Supplies	\$ 8,000
Street Repairs	\$ 45,000
Zoning training, dues	\$ 4,000
Zoning legal	\$ 6,500
Park Salaries	\$ 6,000
Health & Life insurance	\$ 50,000

**WATER FUND**

Water salaries	\$ 15,000
Water supplies	\$ 6,000
Hydraulic modeling	\$ 10,000
Health & Life insurance	\$ 23,000

**SEWER FUND**

Sewer salaries	\$ 15,000
Sewer supplies	\$ 13,000
Ultraviolet lights	\$ 4,500
Sprayfield supplies	\$ 6,000
Sprayfield equipment repairs	\$ 8,000
Health & Life insurance	\$ 15,000

Mayor Smith discussed Ordinance No. 262 which increases the salaries of the next-elected Mayor and Council positions with the upcoming elections. Mr. Nazelrod expressed his hesitation on raising the salaries at this time. Mr. Pacelli made a motion to approve Ordinance No. 262 which increases the salary for the Mayor's position from \$6000/yr to \$8000/year in May 2027 and Councilmember's positions from \$2400/yr to \$4000/yr with the upcoming elections in 2025 and 2027. Ms. Miller seconded the motion. The motion passed 4 to 1 (Yes -Howe, Miller, Pacelli, Cuneo No -Nazelrod).

Mr. Chuck Schneider of Mindi Drive asked the Mayor and Council to consider stops signs along Mindi Drive as well as speed humps to slow down vehicles. Both Mr. & Mrs. Schneider would like to see sidewalks like Nevada Drive. Mr. Perricone mentioned that the property owners would need to give approximately 5 feet of land to install sidewalks. Mr. Tom Kirk of Mindi Drive came back to the meeting to express his fears for the safety of the children playing in the area since there are no sidewalks. He believes the solar speed signs are ineffective and are not indicative of the actual speed of passing vehicles. Mr. Kirk documented a school bus traveling at 40mph today and demanded someone from the Town Office contact the Carroll County Board of Education to report his concern. Mr. Kirk agrees with the recommendation from Mr. Schneider. Mr. Schneider commented that the location of the speed sign should be moved to another area along Mindi Drive due to the curve to get more accurate data on speeding.

Council members gave committee reports.

Ms. Miller made a motion to adjourn the general session. Mr. Nazelrod seconded the motion. The motion passed unanimously. The meeting adjourned at 8:20pm.

Respectfully submitted, Kelly J. Baldwin