

Town of Manchester
November 8, 2022

The Mayor and Council of the Town of Manchester met in person on the above date. Those present were Mayor Warner, Chris Cuneo, Jenn Miller, Vince Pacelli, Debbie Howe, Steve Miller, Chief Hess, Rodney Kuhns and Kelly Baldwin.

The Pledge of Allegiance was recited.

Mr. Pacelli made a motion to approve the October 11, 2022 minutes as printed. Ms. Howe seconded the motion. The motion passed unanimously.

Ms. Miller made a motion to receive the September 2022 Treasurer's Report. Mr. Cuneo seconded the motion. The motion passed unanimously. Ms. Howe made a motion to receive the October 2022 Check Register. Ms. Miller seconded the motion. The motion passed unanimously.

Mayor Warner gave his monthly Mayor's Report. Leaf pickup will take place on Mondays from October 31st through December 5th. The office will be closed on November 24th and 25th. The Tree Lighting will take place on Black Friday, November 25th beginning at 6pm in front of the Memorial Building at 3208 York Street. Reminder from the Department of Public Works - disconnect your garden hose before winter. Otherwise you run the risk of your pipes freezing & bursting since water expands when it freezes.

Mr. Miller gave his Town Administrator's report. Code enforcement continues. The ENR upgrade is still in the review stage at MDE. The updated traffic study for the Lippy / Oldtowne property was sent to both the Mayor and Council and the Manchester Planning & Zoning Commission for review. Riley's Garden infrastructure has been completed. Staff is working with CCBRM for a potential tree planting area near the Bachman Road well. This has the potential to reduce the total phosphorus and total nitrates. Mr. Miller welcomed Peck Burmeister to the position of Facilities Maintenance Specialist.

Mr. Kuhns gave the DPW report. Staff attended annual NPDES training on October 14th. The water line replacement project is scheduled to begin this month. Storm water inlet repairs have started. Town asphalt projects are 95% complete. Mr. Kuhns received 3 prices for the replacement of the 2008 Chevrolet Truck. Lowest price was for a '23 2500 Dodge Ram in the amount of \$48,949 and a plow from Bob's Welding in the amount of \$7,100. The FY23 budget was \$40,000. It was decided to table the discussion of this purchase.

Chief Hess gave the monthly Police report. There were 315 calls for service in October 2022. There was one Part 1 crime that was cleared. Traffic enforcement continues with 55 citations and warnings issued in October.

Ms. Baldwin explained the need to review the current budget to include the second tranche of the ARPA monies. Ms. Cuneo made a motion to increase the Sewer Fund revenue by \$2,000,438.62 (ARPA #2) and increasing future capital expense (WWTP ENR Upgrade) by \$2,000,438.62. Ms. Miller seconded the motion. The motion passed unanimously.

There were no questions/comments from the audience.

Council members gave committee reports.

Mr. Cuneo made a motion to adjourn the general session. Mr. Pacelli seconded the motion. The motion passed unanimously. The meeting adjourned at 8:12pm

Respectfully submitted, Kelly J. Baldwin