MANCHESTER TOWN COUNCIL
AGENDA
November 10, 2026 7PM

I. Call to Order.

II. Pledge of Allegiance.

III. Approval of the September 8, 2026 minutes and October 13, 2026 minutes.

IV. Receipt of the October 2026 Check Register.

V. Mayor's Report.

VI. Oath of Office for Board of Zoning Appeals members.

VII. Town Administrator & Public Works Report.

VIII. Police Report.

IX. Introduction of Ordinance No. 277 – regarding proposed changes/amendments pertaining to *Fences and Prohibitions for Accessory Buildings.* To be referred to the P&Z Commission for comments.

X. Amend several job descriptions (DPW, Maint. Spv., and Facilities Maintenance) to realign supervisory responsibilities.

XI. Bids for sale of '98 Ford Expedition.

XII. Request to increase the amount at which purchases are capitalized from $2500 to $5000.

XIII. Presentation by Hailey's Wish Foundation on upcoming projects.

XIV. Comments/Questions from the community.

XV. Committee Reports:

- Communication, Rental Housing Appeals Board, Intergovernmental Relations: Ryan Nazelrod
- Capital Projects, Audit Overview: Steve Miller
- Community Improvement Projects, Educational Outreach: Jenn Miller
- Parks & Recreation & Sustainability Task Force: Vincent Pacelli
- Planning & Zoning: Chris Cuneo
- Youth Representative:

XVI. Adjourn.

XVII. Work session with CDM Smith for WWTP ENR Upgrade project status.

REMINDERS:

Santa Stroll on Black Friday, November 27, 2026 events as follows:

6pm **Tree Lighting at Town Hall (3337 Victory St)**
Santa Stroll to Trinity UCC
6:20pm **Lighting of Nativity**
6-8pm **Manchester Historical Center open Come see Our Old-Fashioned Carolers Display**
6:30-8pm **MVFD Open House - Cookies, pictures with Santa, scavenger hunt, Gingerbread House contest**

Town Council Meeting on Tuesday, **December 8,** 2026 at 7pm

Code of Conduct

The Council welcomes the presence of citizens at Council meetings; however, it is essential for the efficient and effective transaction of Town business at these meetings that all citizens conduct themselves in a businesslike, ethical, and appropriate manner that serves the best interests of the Town of Manchester as a whole. To that end, all Citizens are expected to adhere to the following Code of Conduct at all such meetings. The Town of Manchester has the authority to enforce this Code of Conduct and appreciates your cooperation.

1. Citizens must maintain decorum, sit quietly, and refrain from speaking until recognized by the meeting chair. Questions, submitted in advance on the Questionnaire Form, will be addressed during the Open Forum, as time permits.
2. Citizens must not interrupt anyone who validly has the floor, or otherwise disrupt the meeting.
3. When speaking, everyone must abide by time limits set by the meeting chair for comment.
4. Everyone must refrain from engaging in personal oral attacks on either Council members or fellow citizens.
5. Citizens must refrain from using others names when speaking and must address all remarks to the meeting chair.
6. Speakers must confine their comments to things germane to the agenda item being discussed.
7. Citizens may not speak for a second time until everyone who wants to speak has been given a chance to speak once.
8. Citizens may not speak more than twice on any one issue, subject to the discretion of the meeting chair.
9. Citizens must obey all orders made by the meeting chair, including an order to step down.
10. Citizens must at all times behave with common courtesy and civility, and refrain from the use of abusive, rude, threatening, or crude language.
11. When conduct becomes inappropriate for continuance of a public meeting, the meeting may be adjourned by a majority decision of the Council.