

Town of Manchester
December 10, 2019

The Mayor and Council of the Town of Manchester met on the above date. Those present were Melinda Smith, Jenn Miller, Vince Pacelli, Debbie Howe, Dale Wilder, Steve Miller, Chief Hess, Rodney Kuhns and Kelly Baldwin.

The Mayor and Council of the Town of Manchester met on November 12, 2019 after the regular Town Council meeting. Those present were Mayor Warner, Melinda Smith, Vince Pacelli, Debbie Howe, Dale Wilder, Steve Miller, Chief Hess and Kelly Baldwin. Mr. Pacelli made a motion to go into a closed meeting pursuant to General Provisions Article §3-305(b)(3) to consider the acquisition of real property for a public purpose and matters directly related to public business. Ms. Smith seconded the motion. The motion passed unanimously. Mr. Miller reached out to the owners of Number One North about the sale of the property at 3201 Main Street. Ms. Smith made a motion to adjourn the closed meeting. Mr. Wilder seconded the motion. The motion passed unanimously. The meeting adjourned at 8:47pm.

The Pledge of Allegiance was recited.

Ms. Miller made a motion to approve the November 12, 2019 minutes as printed. Ms. Smith seconded the motion. The motion passed unanimously.

Ms. Smith made a motion to receive the October 2019 Treasurer's Report. Mr. Wilder seconded the motion. The motion passed unanimously. Ms. Howe made a motion to receive November 2019 Check Register as submitted. Ms. Miller seconded the motion. The motion passed unanimously.

Councilman Pacelli gave the Mayor's report. He announced office closings for December 24th and 25th. Tree pickup would be on January 8th and 15th. Citizens were advised that there would be a closed meeting held immediately after this meeting to consider the acquisition of real property.

Mr. Miller stated that there would be a letter coming from the Manchester Planning & Zoning Commission to the Mayor and Council regarding the proposed Lippy Annexation. The Whispering Valley storm water management retro fit is scheduled to begin soon. Mr. Miller has drafted a small cell tower ordinance for Planning & Zoning to review. Mr. Miller congratulated Gale Engles on her 42 years of service with Carroll County Government. Ms. Miller questioned the status of some code violations. Mr. Miller explained that the Town was using 2 different attorneys at this time since some issues were more complex than others.

Mr. Miller gave the monthly Town Administration report. Construction on the new package good store has stopped. There was joint meeting between the Mayor and Council and the Planning & Zoning Commission in regards to the application of annexation of the Lippy Property on October 15th and November 7th. Staff is working on a "small cell" ordinance and discussion followed. Mr. Miller mentioned that BGE has grants to install electric vehicle charging stations if the Town would like to consider the possibility.

Chief Hess read the monthly police report. There were 138 calls for service in November with 10 criminally charged. Traffic enforcement continues with 181 total violations being reported.

Mr. Kuhns gave the monthly Public Works report. The Town is waiting on MDE-approval to award engineering firm for the ENR Upgrade and Optional Expansion/P.E.R./R.F.P. The effluent discharge change-over from spray irrigation to stream discharge began December 1st. Staff is still working on the Whispering Valley sign.

The Town received one bid for trash removal. Ms. Baldwin requested pricing for both a 3 year and 5 year contract to start January 1, 2020. Ms. Smith made a motion to approve the bid

from Hughes Trash Service for a 5 year contract. Ms. Howe seconded the motion. The motion passed unanimously.

Megan Eaves, a representative from BGE, approached the Mayor and Council about making the renewal of their gas line transmission perpetual rather than 50 years as was previously approved. A new ordinance will need to be prepared.

Al & Carol Minton, 2851 Park Avenue, approached the Mayor and Council regarding issues with 4-wheelers damaging their property. Mr. Miller stated that the Minton's own their driveway and the neighbor's house are considered a "nuisance house". Chief mentioned that he would have to get advice from the State's Attorney on how to best proceed with seeking damages.

Council members gave committee reports.

Ms. Smith made a motion to adjourn the general session and go into a closed meeting pursuant to General Provisions Article §3-305(b)(3) to consider the acquisition of real property for a public purpose and matters directly related to public business. Ms. Miller seconded the motion. The motion passed unanimously. The meeting adjourned at 8:10pm.

Respectfully submitted, Kelly J. Baldwin