

Town of Manchester
December 10, 2024

The Mayor and Council of the Town of Manchester met in person on the above date. Those in attendance were Mayor Smith, Ryan Nazelrod, Debbie Howe, Jenn Miller, Vince Pacelli, Chris Cuneo, Steve Miller and Kelly Baldwin.

The Pledge of Allegiance was recited.

Mr. Nazelrod made a motion to approve November 12, 2024, minutes as printed. Mr. Pacelli seconded the motion. The motion passed unanimously. Ms. Miller made a motion to receive the October 2024 Treasurer's Report. Ms. Howe seconded the motion. The motion passed unanimously. Mr. Cuneo made a motion to receive the November 2024 Check Register. Ms. Miller seconded the motion. The motion passed unanimously.

Mayor Smith read the monthly Mayor's Report. Weekly yard waste collection on Wednesdays will continue until December 18th. Residents are encouraged to visit the MVFD to view the train display and McCurley Drive for their Magical Christmas light display that has donations going to MVFD. Water bills will be mailed by January 1st and are due January 30th. The Town Office will be closed on December 24th & 25th and January 1st. Tree collection will be January 8th and 15th and residents need to remove all decorations including tree stand. Special thanks to Wayne Thomas for his donation of a tree for the Historic Center. Mayor Smith congratulated Ms. Miller on receiving her National Board Certification for Teachers.

Mr. Miller gave the Town Administrator's report. Staff spoke with MDE's Financial Division pertaining to financing options for the WWTP ENR Upgrade project. Antietam Broadband should be done by January 2025. Review continues on the draft COOP Plan. Staff had a virtual meeting with DNR to discuss Main Street trees and sidewalks. This will be included in FY26 Budget discussions. Trout Unlimited, Hanover Land Design and Town staff will work in conjunction to monitor the health of the stream to support the native Brook Trout along Westside Park. This is funded through a Watershed Action Plan Grant of \$55,000. The deadline for resumes for the position of Town Administrator closed December 6th.

The monthly Public Works report was distributed to the Mayor and Council. Staff continues attend various trainings i.e. Winter Weather, electrical safety, etc. Progress continues on the following projects – PFAS mitigation and stormwater inlet rehabilitation and repaving.

The Town received proposals for a total replacement of the effluent pumping station at the WWTP. This will be funded with remaining sewer ARPA monies. Ms. Miller made a motion to approve the bid from Fluid Solutions in the amount of \$194,946. Mr. Pacelli seconded the motion. The motion passed unanimously.

Mayor Smith read the monthly Police Report. There were 200 calls for service and six (6) persons were arrested in November for six different assault charges. All cleared and isolated. There were 101 citations and warnings issues.

Student Representatives, Walter Sallee and Emma Hoobler, updated the Mayor and Council on the upcoming events at MVHS.

Council members gave committee reports.

Ms. Miller made a motion to adjourn the general session. Ms. Howe seconded the motion. The motion passed unanimously. The meeting adjourned at 7:24pm.

Respectfully submitted, Kelly J. Baldwin