

Town of Manchester
December 12, 2023

The Mayor and Council of the Town of Manchester met in person on the above date. Those in attendance were Mayor Smith, Ryan Nazelrod, Debra Howe, Meghan Rice, Jenn Miller, Vince Pacelli, Chris Cuneo, Alex Perricone, Chief Hess and Kelly Baldwin.

The Pledge of Allegiance was recited.

Mr. Pacelli made a motion to receive the September 2023 Treasurer's Report as submitted. Ms. Miller seconded the motion. The motion passed unanimously. Ms. Howe made a motion to receive the November 2023 Check Register. Ms. Cuneo seconded the motion. The motion passed unanimously.

Donna Davis was sworn in as a member of the Manchester Parks Foundation.

Mayor Smith read her monthly Report. Leaf collection is finished for the year however, Hughes Trash will dispose of leaves on Wednesday, December 13th as long as leaves are in a brown bag or bin to be dumped. Mayor Smith thanked all those involved with making the Black Friday activities successful. Office closings will be on December 25th, 26th and January 1st. Christmas tree collection will be January 10th and January 17th. Water bills will be mailed by January 1st and due January 30th. Due to the continuance of dry conditions and sparse precipitation, the Town has now entered into STAGE 3 (RED) of mandatory water restrictions including the following-

1. NO washing of paved surfaces such as sidewalks, driveways, garages, parking areas, patios, decks, porches and tennis courts.
2. NO use of water for washing/cleaning of automobiles (trucks, trailers, etc.)
3. NO use of water for any exterior garden/ornamental/landscaping

Along with the list of restrictions, Mayor Smith asked all residents and businesses be mindful of their water usage as we work through this drought.

Mr. Perricone gave the Town Administrator's report. Water conservation Stage 3 is now in effect. The Baptist tower repairs are complete. Will White has resigned so there are now 2 vacancies in the Public Works department.

Proposals were received to complete an assessment of the Westminster Street sewer station. Mr. Pacelli made a motion to approve the bid from GMB in the amount of \$25,000 with the funds to be taken out of the Sewer Area Service Savings account. Ms. Miller seconded the motion. The motion passed unanimously. Mr. Perricone and Mayor Smith noted that the Town did not anticipate any new home construction in the FY24 Budget, we had 4 new homes built and this will offset some of the withdrawal from this fund.

Chief Hess gave his monthly Police report. There were 175 calls for service in November 2023 with zero (0) reported crime. Traffic enforcement continues with 195 citations and warnings issued in November.

Council members gave committee reports.

Mr. Nazelrod made a motion to adjourn the general session. Mr. Cuneo seconded the motion. The motion passed unanimously. The meeting adjourned at 7:50pm.

Respectfully submitted, Kelly J. Baldwin