

Town of Manchester  
December 13, 2022

The Mayor and Council of the Town of Manchester met in person on the above date. Those present were Mayor Warner, Jenn Miller, Vince Pacelli, Debbie Howe, David Richardson, Steve Miller, Rodney Kuhns and Kelly Baldwin.

The Pledge of Allegiance was recited.

Ms. Howe made a motion to approve the November 8, 2022 minutes as printed. Ms. Miller seconded the motion. The motion passed unanimously.

Mr. Richardson made a motion to receive the October 2022 Treasurer's Report. Ms. Miller seconded the motion. The motion passed unanimously. Mr. Pacelli made a motion to receive the November 2022 Check Register. Mr. Richardson seconded the motion. The motion passed unanimously.

Mayor Warner gave his monthly Mayor's Report. The office will be closed on December 23<sup>rd</sup>, December 26<sup>th</sup> and January 2<sup>nd</sup>. The MVFD train garden display is open, check website for times. Also, McCurley Magical Christmas Lights on from 5pm-11pm through December and donations go to Manchester VFD.

Mr. Bill Early, a representative from the independent auditor's firm, CliftonLarsenAllen, presented an overview of the FY22 Audited Financial Statements. The Town was issued an "clean" unmodified opinion. Mr. Early stated that there are two control weaknesses that are documented every year which are that CLA prepares the financial statements and there is a lack of segregation of duties.

Mr. Miller gave his Town Administrator's report. The ENR upgrade has been sent to MDE and the estimated cost is \$18,564,242 with MDE paying 65.32% or \$12,126,177 and the Town's share of 34.68% or \$6,138,065. Code enforcement continues. The updated traffic study for the Lippy / Oldtowne property is still under review. Riley's Garden infrastructure has been completed. Deed of Easement for the Grafton Street water main loop has been signed.

Mr. Kuhns gave the DPW report. The water line replacement project is scheduled to begin this month. Vehicles are ready for snow. Mr. Kuhns mentioned that the 2003 dump truck is now on Public Surplus for auction. Ms. Miller questioned the status of the lights on top of the Manchester Baptist Church water tower. Ms. Kuhns stated that it has become a safety issue but were looking into putting lights on the Hallie Hill pump station.

Mayor Warner gave the monthly Police report. There were 240 calls for service in November 2022. There were zero Part 1 crimes. Traffic enforcement continues with 330 citations and warnings issued in November.

Mayor Warner introduced Alex Perricone as his selection to replace Mr. Miller as Town Administrator and listed his background. Mr. Richardson made a motion to approve the appointment of Alex Perricone as Town Administrator. Mr. Pacelli seconded the motion. The motion passed unanimously. Mr. Perricone was sworn in as the new Town Administrator.

There were no questions/comments from the audience.

Council members gave committee reports.

Ms. Miller made a motion to adjourn the general session. Ms. Howe seconded the motion. The motion passed unanimously. The meeting adjourned at 8:07pm.

Respectfully submitted, Kelly J. Baldwin