

# Oaknotes

**Mayor:**

Melinda Smith

**Council Members:**

Vince Pacelli

Debra Howe

Jennifer Miller

Chris Cuneo

Ryan Nazelrod

**Town Administrator:**

Steven Miller, Interim

**Town Office:**

Kelly Baldwin, Director

Michelle Wilder

Tracy Brooks

Danielle Owens

**Department of Public Works:**

Rodney Kuhns, Director

David Brown

Brandon Martz

Ken Black

Delbert Green

Bill Black

Caleb Matthews

DJ Mancha

Peck Burmeister

Jaden Miller

Clay Forster

Colin Adams

**Wastewater Treatment Plant:**

410-239-7900

**Maintenance Shop:**

410-374-6097

**Police Department:**

John Hess, Chief

Martin Runk, Sgt.

Zeb Rohrback, Cpl.

Ronald Garner, Cpl.

Spencer Volland, Pfc.

Phoenix Russell, Pfc.

## 2025 ELECTIONS!!



**MAY 20TH**

**Polls Open**

**7am – 8pm**

Election time!!! Three (3) Council Positions will be open for election. The term of office is (4) years.

***Qualifications for Council:***

\* You shall have maintained continuous occupancy of a primary residence in the Town for at least two (2) years immediately preceding their election.

\* You must be a qualified voter of the Town for at least two (2) years preceding their election.

\* You shall maintain a permanent domicile in the Town during their term of office.

***Qualifications for Voters:***

\* You must be a citizen of the United States

\* You must be at least eighteen (18) years of age on or before Election Day.

\* You must be registered.

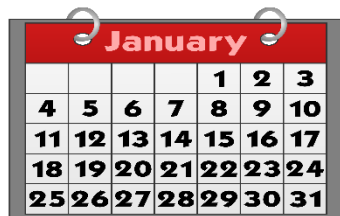
\* You must have resided within the corporate limits at least thirty (30) days immediately preceding the election.

A candidate for office must file a nomination packet with the Manchester Board of Supervisors of Elections **on or before April 7, 2025**. Packets are available at the Town Hall, 3337 Victory Street or online at [www.manchestermd.gov](http://www.manchestermd.gov).

**Find the Town of Manchester on Facebook and on our website!**

**[www.Manchestermd.gov](http://www.Manchestermd.gov)**

## Resident Info



### Water Bill Due Dates:

January 30<sup>th</sup>  
April 30<sup>th</sup>  
July 30<sup>th</sup>  
October 30<sup>th</sup>

You can pay your water bills online! Visit our website and click on the "Pay Your Bill" tab. There is a fee for credit card payments.

Don't forget the drop box located outside the main entrance at Town Hall!

### IMPORTANT 2025 DOG TAG INFO!!!!



The Town Office will **no longer** be offering Dog Licenses.

You can get a license on the Carroll County Humane Society web site ([www.hscarroll.org](http://www.hscarroll.org)), Bowman's in Westminster and True Value.

## MAYOR'S MEMO

**"I hope everyone had a happy holiday. Thank you for a wonderful 2024. Your support and involvement has been amazing, which is what makes our town so great. We are looking forward to an even better 2025! I wish everyone a happy and healthy 2025 and am looking forward to seeing everyone at our coming events this year."**

*--Mayor Smith*



Please remember to help our firefighters by not covering your fire hydrant with snow.

Also, help us prepare for snow removal by moving your basketball nets off of the roadway. The Town will not be responsible for any damaged nets.

## TRASH PICK UP INFO

The Northern Landfill lists the following as holidays that they will be closed:

January 1st  
Memorial Day  
July 4<sup>th</sup>  
Labor Day  
Thanksgiving Day  
Christmas Day

It is when these holidays fall on/before Wednesday, trash will then be collected on Thursday.

## MANCHESTER HISTORICAL CENTER

3208 York Street

Open the 1<sup>st</sup> Sunday and the 3<sup>rd</sup> Saturday of each month. Hours are 1pm – 4:30pm or by appointment.

For individuals who have questions, please call 410-239-3247 or visit their Facebook page.



### Accepted:

Glass Jars & Bottles  
Plastic Bottles & Jugs  
Aluminum & Tin  
Paper

### Not Accepted:

Motor Oil, Transmission Fluid, Pots, Pans, Drinking Glasses, Plastic Cutlery, Scrap Metal, Styrofoam, Wire, Plastic Bags, Fencing, Paint cans with paint in it!

# Snow Notice!!!



## IMPORTANT RESIDENT INFORMATION!!!

Please remember that ALL Town streets are snow emergency routes. When the Snow Emergency Plan is in effect, parking is **PROHIBITED**. **VIOLATORS WILL BE FINED.**

Please park your cars in the driveway so that our snow plows can clear our streets quickly. We suggest driveways be cleared **AFTER** our street clearing has concluded so that all snow is pushed back from the curb.

All sidewalks are required to be cleared of snow and ice within 10 hours after the snow has stopped falling. If snow falls overnight, you have until 6pm that evening.

If you live in a development with a use-in-common driveway, the Town is **NOT RESPONSIBLE** for plowing.



## CHRISTMAS TREE PICK UP SCHEDULE

**January 15th**

Place your tree at your curb. Please make sure to remove all decorations.

## UNLICENSED VEHICLES

In accordance with Code §233-1 it is unlawful to keep any motor vehicle inoperable, without registration plates or having expired tags on any property within the Town unless it is enclosed in a garage or other building.



The Town Office will be closed:

January 1<sup>st</sup>  
January 20<sup>th</sup>  
February 17<sup>th</sup>  
April 18<sup>th</sup>  
May 26<sup>th</sup>  
June 19<sup>th</sup>

## FENCE & SHED INFO!

All fences and sheds must be approved for allowed material, location & height by the Town **before** installation. Please bring a copy of your plat to the Town Hall to receive a zoning certificate. No chain link fences. **\*\* \$50 Fee for Zoning Certificates.** Applications for a fence or shed are on our website under "Useful Docs & Links".



**We Have The Perfect Setting For A Family Get-Together!!**

If you are looking for a place to host a family reunion, a birthday or just a great place to gather some special friends – we've got the spot!! Christmas Tree Park Pavilions!!

### PAVILION PRICE INCREASE

Small = **\$90**  
Large = **\$120**

Call 410-239-3200 to book your special day!

# HELP

If you should experience a water or sewer emergency, please call our **Emergency Number:**  
**410-861-3130.**

# NUMBERS TO KNOW

Animal Control (Humane Society) 410-848-4810  
 Carroll County Health Dept. 410-876-2152  
 Carroll County Office Building 410-386-2400  
 Charlotte's Quest Nature Center 410-374-3395  
 Comcast/XFINITY 800-391-3000  
 Director of Public Works 410-239-1482  
 Ebb Valley Elementary School 410-386-1550  
 Firemen's Activities Building 410-374-4259  
 Hughes Trash Removal 410-374-6467  
 Lineboro/Manchester Lions Pool 410-374-2570  
 Maintenance Shop 410-374-6097  
 Manchester Elementary School 410-751-3410  
 Manchester Fire Department Non-Emergency 410-239-2286  
 Manchester Police 410-239-6900  
 Manchester Town Office 410-239-3200  
 Manchester Valley High School 410-386-1673  
 Maryland State Police 410-386-3000  
 Sewer Treatment Plant 410-239-7900  
**Water/Sewer Emergency 410-861-3130**  
**(After Hours Number)**



## MANCHESTER VALLEY SENIOR INFO!

Charlotte B. Collett Memorial Scholarship is awarding monies to student(s) who has demonstrated a commitment to community service to the Town of Manchester. Don't forget to pick up an application at the Guidance Office or at the Town Hall.

Applications must be submitted by May 1, 2025.

## SOLICITING IN TOWN LIMITS

It is ***ILLEGAL*** to peddle, solicit or distribute within the Town without first receiving a permit. Should someone come to your house, please ask to see their Town Permit.

If they cannot provide one, call either the Town Office at 410-239-3200 or the Manchester Police at 410-239-6900.

## APRIL TRASH/BRUSH INFO

**\*\* BULK \*\*** April 16<sup>th</sup> -- If you have a pick up, please call Hughes Trash at 410-374-6467 to get on their list.

**\*\* BRUSH \*\*** April 17<sup>th</sup> -- This pick up is provided by the Town two (2) times a year. Remember that your pile must be no larger than four (4) feet in height, four (4) feet in width & eight (8) feet in length. Each property will receive one (1) pick-up. NO YARD WASTE AT THIS PICK-UP.

**\*\* WEEKLY YARD WASTE \*\* -- NEW DATE!! APRIL 9<sup>th</sup>.** Hughes Trash provides this weekly pick up that runs thru December 17th. Yard waste consists of grass clippings, leaves & small branches not in excess of 3 feet and/or 4" in diameter. Branches must be bundled in arm-full loads. Yard waste should not be mixed with mulch, dirt, pet waste. Yard waste must be placed in large Kraft paper bags or in a container to be dumped. **NO PLASTIC BAGS!!** Please place lawn waste curbside on **Tuesday evening** for **Wednesday's** pickup.

# Calendar

## January

- 1 Office Closed - Holiday
- 8 Christmas Tree P/U
- 14 Town Council Mtg
- 15 Christmas Tree P/U
- 20 Office Closed - Holiday
- 21 Planning & Zoning Mtg

## February

- 11 Town Council Mtg
- 17 Office Closed - Holiday
- 18 Planning & Zoning Mtg

## March

- 9 Daylight Savings
- 11 Town Council Mtg
- 18 Planning & Zoning Mtg

## April

- 7 Last day for Election Nominations
- 8 Town Council Mtg
- 9 **Weekly Yark Waste Begins**
- 15 Planning & Zoning Mtg
- 16 **BULK P/U**
- 17 **BRUSH P/U**
- 18 Office Closed – Holiday

## May

- 13 Town Council Mtg
- 20 TOWN ELECTIONS
- 20 Planning & Zoning Mtg
- 26 Office Closed - Holiday
- 28 Council Reorganization Mtg
- 29 Trash Pick Up

## June

- 10 Town Council Mtg
- 17 Planning & Zoning Mtg
- 19 Office Closed - Holiday

Council Meetings and Planning & Zoning Meetings begin @ 7pm  
Remember you can view the meetings on Channel 23 and also the Carroll Media  
Center Web Site.